



PULBOROUGH PARISH COUNCIL

Working together for a better future

ATTENTION: THE PUBLIC HAVE A RIGHT TO ATTEND THIS MEETING AND THEREFORE A PUBLIC SPEAKING ITEM HAS BEEN INCLUDED ON THE AGENDA.

ANY RESIDENT WISHING TO SPEAK ON ANY ITEM SET OUT ON THIS AGENDA MUST INFORM THE PARISH CLERK NO LATER THAN 12 NOON THE DAY PRIOR TO THE MEETING.

You are hereby SUMMONED to an Ordinary Meeting of Pulborough Parish Council which will be held at **Pulborough Village Hall** on **Thursday, 23rd January 2020 at 7.30pm.**

**Heather Knight
Clerk**

Dated: 16th January 2020

Swan View, Lower Street, Pulborough, RH20 2BF
Tel: 01798 873532 clerk@pulboroughparishcouncil.gov.uk

AGENDA

- 1. Apologies for Absence**
Chairman's welcome and to approve apologies for absence.
- 2. Declarations of Interest and Changes to Register of Interests**
To receive Councillors' declarations of interest on any of the agenda items and to note any changes to Councillors' Register of Interests.
- 3. Minutes of Full Council**
To approve the Minutes of the Council Meeting held 28th November 2019 (attached), and to receive the Clerk's report on issues raised at the meeting.
- 4. Committee Meeting Minutes**
To receive and consider Minutes, Reports and Recommendations of Committees (other than separate agenda items) :-
 - 4.1 Planning and Services Committee**
To receive the Minutes of the Meetings held on 28th November and 5th December 2019, and 9th January 2020 (attached unless previously circulated), and to receive the Clerk's report on issues raised at the meetings.
 - 4.2 Recreation and Open Spaces Committee**
To receive the Minutes of the Meetings of the Committee and Advisory Committee held on 12th December 2019 (attached unless previously circulated), and to receive the Clerk's report on issues raised at the meetings.
- 5. Adjournment for public speaking:-**

The Chairman will invite those residents who have given formal notice to speak once only in respect of:

- a) business itemised on the agenda and residents shall not speak for more than **5 minutes** or **10 minutes** if he/she is speaking on behalf of others such as a residents' group.

- b) if time permits, any other business not itemised on the agenda for which no discussion/decision is permitted, and residents shall not speak for more than **2 minutes**.
- 6. District & County Reports**
To receive reports from the District and County Councillors present.
- 7. Councillor Vacancy**
To note resignation of Ray Qusted and resulting vacancy for co-option, no poll having been called following conclusion of the statutory public notice period.
- 8. Committee Vacancies**
To appoint Members to fill vacant positions on the Council's three standing committees.
- 9. Co-option to Steering Groups and Appointment of Council Representative to outside bodies**
- To approve co-option of Mr Ray Qusted to the Parish Council's Neighbourhood Plan Steering Group and Sports Pavilion Development Steering Group, as previously requested and discussed.
 - To approve appointment of Mr Ray Qusted as a Parish Council representative to Pulborough Community Partnership and WildArt Trail, and as a Parish Council Trustee of the Village Hall, as previously requested and discussed.
- 10. Banking Signatories and Payment Authorisations**
To note the removal of R Qusted as bank signatory and to appoint Member as cheque and bank transfer signatory, and payment authorisations signatory.
- 11. Election of Vice Chairman of the Council**
To elect a Vice Chairman following the resignation of the previous incumbent.
- 12. Budget and Precept for Year End 31st March 2020**
To agree the budget and required precept for the year ending 31st March 2020, following consideration at previous meeting, Min. 128 refers. *(Draft budget previously circulated)*
- 13. Sports Pavilion Rebuild Project**
To note update, following Steering Group meeting held on 9th January 2020.
- 14. Pulborough Neighbourhood Plan**
To receive progress report on forthcoming Reg 14 public consultation stage, following Steering Group meeting held on 8th January 2020.
- 15. Horsham District Council Regulation 18 Local Plan Consultation**
- To note consultation period from 17th February to Monday 30th March 2020 on draft (Reg 18) Local Plan; To consider whether Members wish the Local Plan documents, once available, to be dealt with by full Council or by the Planning & Services Committee.
 - To note Local Plan workshop taking place between 2-4pm on Wednesday 12th February 2020 at Billingshurst Community Centre; To consider appointing Council representatives for the two places available. *(Copied to Council)*
- 16. Neighbourhood Wardens**
- To note Neighbourhood Wardens November and December 2019 written reports. *(Copied to Council)* To consider any recommendations from the Steering Group from the meeting held 10th December 2019, or directives from the Council to the Neighbourhood Wardens.
 - To note HDC document outlining the role of Neighbourhood Wardens in comparison with the new PCSOs. *(copied to Council)* and press coverage of warden activity. *(Forwarded to Councillors)*

- 17. Code of Conduct Training for Councillors**
To confirm attendees at HDC training event on Thursday 30th January 2020, 5.30-8.30pm, at HDC offices. *(Forwarded to Councillors)*
- 18. Chief Executive of Horsham District Council**
To note attendance of HDC CEO at 20th February 2020 full Council meeting and to consider in advance any questions or local issues Members wish to be raised.
- 19. Village Market**
To confirm rota of Members to cover the Parish Council market stand on Saturday 25th January 2020.
- 20. Representatives on Outside Bodies**
To receive reports from Members representing the Council on other organisations.
- 21. Correspondence**
To note items of correspondence as per list circulated. *(Copied to Council)*.
- 22. Items for Next Agenda**
To note items put forward (Members' submissions to be followed up as written proposal and objective, with 7 clear days' notice in advance of agenda)
- 23. Payments**
To approve the payments list for signing. *(Details to be circulated prior to meeting)*