

# AGENDA

**Pulborough Parish Neighbourhood Plan  
Steering Group Meeting  
Thursday 4<sup>th</sup> October 2018 at 10.00am  
Committee Room, Sports Pavilion, Rectory Close, RH20 2AJ**

1. Apologies for absence
2. To approve Notes of Steering Group meeting held 25<sup>th</sup> June 2018 (previously circulated) - the meeting arranged for 22<sup>nd</sup> August having been a practical 'workshop' with NP consultant AECOM
3. Matters Arising from last meeting (if not separate agenda item)
4. To summarize recent site owner meetings, as follows:-
  - 25.7.18 (Thorntons); 28.7.18 (Police); 28.7.18 (WHT Lamb Holdings); 6.8.18 (Harwoods); 7.8.18 (Duncans); 10.9.18 (Luken Beck; 10.9.18 (Castle Properties)
5. To discuss Site Assessment work, including feedback and resulting amendments from AECOM (workshop 22.8.18) and HDC (meeting 20.8.18) (previously circulated)  
To note additional site assessment work carried out for the Steering Group by Shared Solutions Ltd to update data (approved by Parish Council)
6. To discuss any further work on sites for inclusion in Neighbourhood Plan, including consideration of evidence base, and feedback from site access enquiry to WSCC
7. To note feedback from Neighbourhood Plan Conference 26.9.18, including housing target
8. To discuss HDC NP Officer invitation to meet again following the NP Conference to discuss progress and SEA work/options
9. To consider schedule of work :-
  - Review of site assessment data / final site considerations for inclusion
  - Work on new Introduction to Site Assessment document
  - Work to edit draft Neighbourhood Plan
  - Review timeline for Reg 14 launch and subsequent stages of completion
10. Items for information / correspondence (previously circulated)
  - Email from Brett Incorporated Ltd ref. Land at Longlands (circulated)
  - Email from Evison & Company ref. Land at Pulborough East Glebe (circulated)
  - Email from Castle Properties Ltd ref. Land at Greendene (circulated)
  - Email from Luken Beck ref. Land at Highfield (circulated)
11. Date of next meeting