



PULBOROUGH PARISH COUNCIL

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MINUTES OF A MEETING OF PULBOROUGH PARISH COUNCIL **HELD ON THURSDAY 21st JULY 2022 AT THE VILLAGE HALL**

PRESENT: Cllrs: Hare (Chairman), Campbell, Clarke, Davies, Ellis-Brown, Henly, Hunt, Kay and Lawson

IN ATTENDANCE: Mrs H Knight (Clerk)

The meeting opened at 7.30pm.

34. APOLOGIES FOR ABSENCE

Apologies for absence were received, and reasons approved, from Cllrs. Esdaile (personal commitment), Trembling (work commitment), Kipp (personal commitment), Riddle (personal commitment) and Court (personal).

35. DECLARATIONS OF INTEREST AND CHANGES TO REGISTER OF INTERESTS

There were no declarations of interest made.
There were no changes to the Register of Interests.

36. MINUTES OF FULL COUNCIL

The Council **RESOLVED** to **APPROVE** the Minutes of the Meeting of the Council held on 16th June 2022 as a true and accurate record of the proceedings and the Chairman duly signed them. There was no Clerk's Report.

37. COMMITTEE MEETING MINUTES

Members considered and **RESOLVED** to **APPROVE** the Minutes, Reports and Recommendations of Committees (other than separate agenda items) as follows :-

37.1 Planning & Services Committee

Members received the Minutes of the Meetings held on 16th June and 7th July 2022. There was no Clerk's Report.

37.2 Finance & Policy Committee

Members received the Minutes of the Meeting held on 23rd June 2022. There was no Clerk's Report.

38. ADJOURNMENT FOR PUBLIC SPEAKING

There were no public speakers.

39. DISTRICT AND COUNTY REPORTS

District Cllr Van Der Klugt had sent her apologies that she was unable to attend.

District Cllr Clarke reported on HDC matters:

BT Openreach had approved the project for bringing better Broadband to Codmore Hill and moved the project in this area to a demand led status with vouchers;

The Shoreham Cement Works consultation was open until 2nd August 2022;
The HDC Climate Change grant funding for parish councils and community groups remained open until 12th August 2022, with grants of up to £5k available for climate change related projects.

Water neutrality continues to affect planning applications. All planning authorities affected are working together but a solution is taking longer to reach.

Following action by HDC, the Blackgate Lane gypsy site appeal decision had been overturned by the High Court, and costs awarded to HDC, because the planning inspector did not take water neutrality into account.

County Cllr Kenyon had sent her apologies that she was unable to attend. The Clerk read out written information Cllr Kenyon had forwarded:

Details had been provided of the Homes for Ukraine Scheme and how residents and volunteer groups were being signposted to support available;

WSCCC members had had demonstrations of various new equipment: A Velocity Patcher using spray injection process that can manage 30 repairs per day and quickly restore the road surface, preventing further damage; The Drainline gully flusher, using high pressure water jetting to clear gullies quickly and easily, 2 now operating across the county; Many battery operated hand tools are now being used, eg strimmers, hedge clippers, which are quieter, lighter, non-polluting and safer than petrol equivalents.

Cllr Kenyon has liaised with Chief Inspector Kendal Wells, Operations Command and Partnerships, Sussex & Surrey Police, about speeding on our roads: The DfT is trialling acoustic cameras to gauge noise pollution, local MPs have submitted 7 bids, which includes one for Bury Hill;

Chief Constable Jo Shiner, the national lead for roads policing, is keen to make Sussex roads a "hostile environment" for the minority of drivers intent on antisocial driving;

Operation Downsway, targeting antisocial driving, and Operation Crackdown, reporting of speeding and drink/drug driving, continue to be live;

Cllr Kenyon has been put in contact with the lead officer responsible for rural crime issues and the community watch coordinator.

40. UK SHARED PROSPERITY FUND

Members noted the Clerk's Report on this item and background information from HDC. HDC had been allocated Government funding and was tasked with drawing up an investment plan for the funding. Input from parish councils had been sought to inform the process but had had a deadline of 7th July for returns. The Clerk had liaised with the Chairman and Vice Chairman of Council in order to submit information in time for inclusion. As a result, three submissions (previously circulated) were identified and submitted to HDC, these being PPC Pulborough Sports & Social Club pavilion rebuild/refurbishment project, the PPC MUGA improvement project and Pulborough Pump Track (independent community project). It was **RESOLVED** to ratify the action taken in submitting these.

41. DEPUTY CLERK

Members noted the appointment of Nicholas Wiltshire as the new Deputy Clerk, who would commence employment on Monday 1st August 2022, employed for 30 hours per week on LC1, SCP 13.

42. PLAYGROUND EQUIPMENT

Members noted the recommendation from the Recreation & Open Spaces Committee meeting of 14th July 2022 to proceed with repair works to the Wicksteed Galleon, which had been identified as a moderate risk in the latest Playground Inspection Report. The estimated cost was above the £3,000 financial spend limit of the Committee and was therefore referred to full Council. Members had received a revised quotation and following discussion, it was **RESOLVED** to accept the quotation from Kompan Ltd to undertake the repairs at a cost of £3,141.45 + VAT.

43. NEIGHBOURHOOD PLAN

It was noted that water neutrality continued to be an issue preventing progression of some neighbourhood plans, including Pulborough's, beyond examination. HDC anticipated receiving a commissioned final report informing its strategy in the autumn, and hoped that from September data would enable neighbourhood plans to move forward. The Chairman reported that HDC was arranging to brief parish chairmen on 27th July 2022.

44. NEIGHBOURHOOD WARDENS REPORT

Members received the report for June 2022.

45. SPORTS PAVILION REBUILD / REFURBISHMENT PROJECT

There was no further update, the Council's commissioned Water Neutrality Statement being awaited from the appointed provider.

46. PULBOROUGH VILLAGE MARKET

The next market would take place on Saturday 23rd July 2022. It was **AGREED** that Cllr Henly would provide cover for the morning.

47. HARVEST FAIR

It was noted that the Harvest Fair would take place on Saturday 24th September 2022, and Members were asked to consider whether the Council wished to book a stand. It was decided not to do so.

48. REPRESENTATIVES ON OUTSIDE BODIES

Brief reports were provided by those Cllrs representing the Council on outside bodies or meetings:-

- Cllr Hunt reported on recent matters affecting traders and on new businesses in the area;
- Cllr Campbell reported on attending the recent Weald to Waves event at the Knepp Estate regarding initiatives to implement environmentally friendly corridors. The day had been extremely interesting and slides from the event were available from the Clerk;
- Cllr Hare had attended the recent HALC AGM.
- Cllr Hare had attended the recent WSALC Chairmen's Forum, which had included presentations by Sussex Police regarding Operation Downsway and noise cameras.

49. CORRESPONDENCE

The Correspondence was noted (previously circulated to Council) and is attached as Appendix 1.

50. CHAIRMAN'S ANOUNCEMENTS AND URGENT MATTERS**51. PAYMENTS**

Members had received the list of Payments for Authorisation. It was **RESOLVED** to approve these, and the payments list and invoices were duly signed.

£

Laser /Kent CC	£55.52
Travis Perkins	£30.83
Pulborough Social Centre	£200.73
Mulberry and Co	£168.00
Lakers Builders Merchant	£17.72
Mrs H V Knight	£20.00
Horsham DC	£19.95
Horsham DC	£51.20
Daisy Communications	£26.86

The meeting closed at 8.17pm.

.....Chairman

.....Date

UNCONFIRMED

WSSC

- News release 13.06.22: Trading standards support Scams Awareness Fortnight – to check if something might be a scam visit www.citizensadvice.org.uk and search for 'Check if something might be a scam'; If you've been scammed report it to Action fraud on 0300 123 2040; You can report illegal or undesirable trading activity direct to West Sussex Trading Standards Service at www.westsussex.gov.uk/tsreport
- News release 23.06.22: Have your say about pharmaceutical services in West Sussex: People in West Sussex are being asked to give feedback on recommendations to improve access to pharmaceutical services in the county. West Sussex Health and Wellbeing Board has published the draft West Sussex Pharmaceutical Needs Assessment (PNA) report covering services such as getting prescriptions and health advice from local pharmacies and dispensing doctors, and examines whether the pharmaceutical services provision meets current and future needs. The draft PNA and supporting documents are available on the county council's website, comments can be submitted by the deadline of Sunday 28.08.22. For anyone without internet access the PNA can be viewed online free at any West Sussex library.
- WSSC e-news 23.06.22: Your June update – electrical vehicle charging points go live, cost of living scams, new transport plan.
- WSSC e-newsletter 13.07.22 Your Town and Parish Council News July 2022: library volunteers wanted digital grants available, Public rights of way, what landowners and land managers need to know
- News release 14.07.22: Record Office back in business with pre-pandemic opening hours, events and a brand new exhibition.

HDC

- E-news 23.06.22: New splash pad in Horsham Forum; Special celebratory Shelley bike ride; Local footballing hero honoured in Horsham; Horsham streets ahead with new electric street sweepers.
- E-news 30.06.22: Electric chargepoint roll-out launches; Welcome to new Director of Communities Paul Anderson; Marking Gay Pride and Armed Forces Week.
- E-news 14.07.22: East Street traffic restrictions extended; Census 2021 initial results; local charities seek new volunteers; Low Carbon Horsham.
- Email 16.06.22 from Leader of Liberal Democrat Group and Liberal Democrat Shadow Cabinet member for the Environment regarding potential for a Citizens' Assembly on Climate Change for Horsham District.

NALC

CEO e-bulletins 10.06.22, 17.06.22, 24.06.22, 01.07.22, 08.07.22 and 15.07.22. Topics include: Platinum Jubilee; Local Government Pay 2022; Civility & Respect Project – Civility and Respect pledge, New Civility and Respect Project training programme; Levelling Up and Regeneration Bill; New survey on dementia friendly councils; Plunkett report on urban pubs; Improvement & Development Board; NALC Policy Committee; Committee on Standards in Public Life annual report.

Sussex Police & Crime Commissioner

E-newsletters 10.06.22, 17.06.22, 24.06.22, 01.07.22 and 08.07.22. Topics include: Antisocial Behaviour working Group, and Samaritans Visit; National Response Policing Week of Action; Fighting crime through partnership working; New measures protect victims and ensure offenders spend longer behind bars. Business Crime Day of Action.

Neighbourhood Alerts

Neighbourhood Watch e-alerts 30.06.22, 08.07.22, 15.07.22 and 11.07.22. Topics include:

- Are your children safe online – Get Safe Online is the UK's leading source of information and advice on online safety and security for public and small businesses. It's a not-for-profit public/private sector partnership backed by law enforcement agencies and leading organisations in internet security, banking and retail. For more information and expert, easy-to-follow, impartial advice on safeguarding yourself, family, finances, devices and workplace, visit www.getsafeonline.org.
- Get safe online and Cifas launch new Check-a-Website capability – an innovative new feature hosted on www.getsafeonline.org invites users to check if a website is safe to use before accessing. Link to this feature: <https://www.getsafeonline.org/checkawetsite/>
- WSCC Parent/Carer Online Safety Survey 2022: Parents and carers play a vital part of supporting and safeguarding their children when using digital devices and online platforms, which can be challenging. WSCC is keen to understand local views from parents and carers about their child's digital resilience and what support they may need in order to better shape and direct online safety support and resources. Survey takes place 12.07.22-14.09.22. Link to the survey: <https://yourvoice.westsussex.gov.uk/parent-carer-online-safety-survey>
- Community Safety Charter launched to tackle crimes in public spaces: New charter launched encourages everyone from individuals, Neighbourhood Watch groups, businesses and organisations to take an active stance against crimes in public spaces, eg harassment, hate crime and ASB. The Charter tagline is #BETHECHANGE, focussing on the role of active bystanders in leading the change within their communities. Details of how to sign up/take the pledge available from Parish Office.

Sussex Police Horsham News and Alerts 13.07.22. Topics include: Introducing Night Coppers, a new Channel 4 documentary series that follows Sussex police officers in Brighton and Hove; Reporting online could save lives – Sussex Police are reminding residents that the decisions they make when choosing how to report a crime could be the difference between saving a life or not. Please be considerate when choosing how to report a non-emergency: Click report online at www.sussex.police.uk, stay informed by connecting with us on social media and signing up to Sussex Alerts at www.sussexalerts.co.uk; Call 101 when you don't require an urgent response, In an emergency always call 999.

Sussex Green Living

Email 10.06.22 June e-newsletter, topics include: Reducing waste; Sussex Green hub.

Residents

- Email 27.06.22 to all Cllrs from resident who is ambassador for One Planet, seeking information on how much of the framework is being applied to Pulborough.
- Email 28.06.22 from resident requesting the purpose of grants made to St Mary's Church for the past 5 years.
- Email from resident on behalf of United Reform Church seeking information on support for Ukrainian refugees in Pulborough parish, and offering URC room as a hub if needed: Clerk has responded with relevant information/signposting, including involvement of Pulborough Neighbourhood Wardens.

APCAG

Email 03.07.22 with details of AGM on 24.07.22, forwarded to PPC representatives.

CAGNE

Bulletins 149 14th June and 150 5th July 2022.

GON (Gatwick Obviously Not)

Newsletters 118 and 119.

Publications

Clerks & Councils Direct, July 2022, issue 142.