



PULBOROUGH PARISH COUNCIL

Working together for a better future

PULBOROUGH PARISH COUNCIL

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MINUTES OF AN ORDINARY MEETING OF PULBOROUGH PARISH COUNCIL 21st JULY 2016 AT PULBOROUGH VILLAGE HALL

PRESENT: Cllrs Qusted (Chairman), Court, C Esdaile, J Esdaile, Hare, Henly, Kay, Kipp, Mortimer, Reddin, Wallace & Clarke (arrived 7.44pm)

IN ATTENDANCE: 2 members of the public and Lisa Underwood (Acting Clerk).

The meeting opened at 7.37pm

38. APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllrs Lawson & Tilbrook & District Cllr Donnelly.

39. DECLARATIONS OF INTEREST

There were no declarations of interest

40. MINUTES

40.1 Full Council Meeting

The Council **RESOLVED** to agree and approve the Minutes of the Meeting held 30th June 2016 as a true and accurate record of the proceedings and the Chairman of the meeting signed them.

Clerk's Report

Item 33 - Representatives

The Acting Clerk is unsure if a meeting was held regarding the Lower St Regeneration. Can Cllrs. Kipp & Wallace provide an update? *Cllrs Kipp & Wallace advised they are still to arrange a meeting.*

Item 36 - Matters Raised by Councillors for Inclusion on the next Agenda

Cllr. J Esdaile is still to draft the letter to Network Rail. *Cllr Wallace advised that he has seen works taking place at Arundel Station, he will approach the builders to obtain a contact for Network Rail. Cllr. Qusted also has a Network Rail contact, which he will pass onto Cllr. J Esdaile.*

40.2 Planning & Services Committee

Members received the Minutes of the Meetings held 30th June & 7th July 2016.

Clerk's Report

From the meeting on 30.06.16

Item 21 - Planning Applications-DC/16/0728 - Land Adjacent Railway Cottages and Pulborough Railway Station, Stopham Rd, Pulborough

The Acting Clerk did not add this item for discussion on the agenda. After discussions with the Planning Department at HDC, they have confirmed that the only amendment was a minor amendment to plot 12, splitting into 2 flats instead of 1 house. All other proposals remain the same.

After consulting with the P&S Committee via email, the Acting Clerk sent a 'no objection' to the amended plans.

Additional Update

HDC have advised that Pulborough Parish Council should advise the Planning Department if they would like applications to go to Committee for a decision, at the time of sending in the Parish Council's comments. Cllr. Tilbrook has asked that where an 'Objection' is lodged by the Parish Council, that application should be requested to go to Committee. The Acting Clerk has noted this.

From the meeting on 07.07.16

Item 26 - Land North East of Glebelands

Having reviewed the Highways report the Committee did not wish to alter or add to their previous decision, of 'Objection', regarding the access.

Item 32 -Ransoms, Station Rd, Pulborough
Cllr. Tilbrook is still to draft the letter to HDC.

40.3 Finance & Policy Committee

Members received the Minutes of the Meetings held on 23rd June 2016.

Clerk's Report

From the meeting on 23.06.16

Item 14 - Correspondence

The correspondence from SLCC and ALCC are for the Clerk and not the Parish Council. The new Clerk will deal with accordingly.

41. ADJOURNMENT FOR PUBLIC SPEAKING

There were no public speakers.

42. DISTRICT AND COUNTY

Cllr. Clarke advised that he has just come from an Extraordinary meeting regarding the number of District Councillors and the consensus is that there is a need for more District Councillors to spread the load of work and balance out the numbers in certain areas, due to increases in population and housing.

WSCC are looking at shared services with Arun and Chichester for legal, HR and internal audit services.

Finally, Cllr. Clarke reported that HDC's Waste & Recycling (W&R) department will be writing to residents to say that bins for collection need to be placed at the end of driveways or they will not be collected. In addition where access surfaces to driveways are poor, improvements will need to be made to avoid W&R vans being damaged.

On behalf of Cllr. Tilbrook, Cllr. Wallace asked Cllr. Clarke if HDC's credit rating has changed post Brexit. Cllr. Clarke replied not to his knowledge, but maybe Cllr. Donnelly would be a better person to ask.

43. NEIGHBOURHOOD PLAN (NP) UPDATE

Cllr. Quedsted advised that he was unable to attend the last NP Steering Group meeting, but before that he and Richard Keatley met with Barbara Childs, Maggie Williams & Chris Lyons from HDC regarding the NP. The following points/outcomes came from the meeting:

- HDC have threats of judicial reviews from existing NP's which have gone to examination or have been submitted.
- Developers are latching on to any lack of good and robust evidence of supported schemes for development.
- Due to the above items HDC have a preferred method of evaluating sites (a traffic lights method; red, yellow, green), which has less chance of being challenged by developers. HDC want Pulborough Parish Council (PPC) to go back and use this method.
- If PPC go back and use the new method and the results do not change, then PPC can go straight to Regulation 16, but if the new method changes the results the NP will have to go back to Regulation 14, which goes out to the local community again.
- If the NP does go back to Regulation 14, there are outside costs involved.

Cllr. Clarke has contacted HDC about them paying for the additional costs, however there is no official reply as yet. Cllr. Clarke explained that if the NP plan was to go back to Regulation 14, there are two costs involved; the compiling and writing up of the Sustainability Report and publicity costs. The feeling is that HDC will conduct the Sustainability Report internally and the Parish Council will cover the publicity costs, which should be no more than £1000.00, which can be used from earmarked funds. Cllr. Quedsted advised that the Steering Group is happy with this and when an official reply is received the Steering Group will progress accordingly.

Cllr. Quedsted advised that the other aspect that was discussed at the meeting with HDC was the Willowmead development. What will be the situation if the NP takes another 12-14 weeks? The difficulty HDC have is that part of the area covered by the Willowmead development is outside the SHELAA, which forms part of the HDC Framework. Cllr. Quedsted advised that, on behalf of the Steering Group, he has emailed District & County Cllrs, Network Rail, Nick Herbert, The Pulborough Society & Roger Paterson setting out the advantages this village will have if the development goes ahead and that HDC should look at all those advantages if the application comes up for decision before the NP is finalised.

Members then had a short discussion on some concerns over the Willowmead application in terms of parking & traffic.

44. SPORTS PAVILION

Cllr. Quedsted advised that the meeting with Mike Walsh could not proceed at present as Mike is away. After some discussion the Acting Clerk was instructed to contact Studio 5 (Cllr. Quedsted to provide contact details) to re-visit the plans to include a Youth Club and a Snooker Club, with a maximum of 2 full size snooker tables and a projection of costs, to be no more than £950,000 inclusive of VAT.

45. VILLAGE MARKET

Members noted that Mr Lawrie Ellis had confirmed that he was happy to continue to set up the Village Market stand. It was AGREED that Cllr. Henly would assist him at the market on 23rd July 2016.

46. HARVEST FAIR

Members noted the Harvest Fair will be held on Saturday 24th September and it was AGREED that the stall would be manned as follows:-

	Cllr Name	Cllr Name
Set Up from 9am	J Wallace, P Clarke	C Esdaile
11am to 12pm	J Wallace	P Clarke
12pm to 1pm	C Mortimer	R Court
1pm to 2pm	C Esdaile	J Esdaile
2pm to 3pm	E Kipp	
3pm to 4pm	R Quested	
4pm to 5pm (including pack up)	R Quested	I Hare

Members noted that The Pulborough Society will also be sharing the stall this year. The Acting Clerk will send this list to all Cllrs. helping and will bring the Committee room key to the F&P meeting on 22.09.16 for Cllr. Clarke.

Members would like the revised plans for the Pavilion and any update for the NP to be available for residents at the PC's stall.

47. REPRESENTATIVES

Cllr. Henly advised that the Community Champion at Tesco, Pulborough has offered poppy seeds for the memorial garden and volunteers to help. The Acting Clerk will provide the Community Champion with the contact details for 'Friends of the Memorial Garden'.

Cllr. Kipp advised that the project to replace the village signs is progressing.

Cllr. Henly advised that she attended the Neighbourhood Wardens (NWs) Steering Group meeting and West Chiltington would like to share with a neighbouring village for their NWs as they do not have the funds to provide them on their own. It was commented that the project should get under way in Pulborough before thinking of sharing the service with another village.

Cllr. J Esdaile advised that HDC are providing fridge magnets and flyers with the NWs details on them and she suggested that Cllrs. could distribute them among their own streets, Cllrs thought this was a good idea and instructed the Acting Clerk to advise when they are available. It was noted that the NWs will be visible in Pulborough around the 3rd week in August.

Cllr. Kipp advised that she and Cllr. Henly have been monitoring lorry traffic on behalf of the P&S Committee.

Finally, Cllr. J Esdaile reported that she and other Cllrs. attended the Good Neighbourhood Scheme meeting. Oving have this scheme in place, and although it is a good scheme it would be difficult to translate to what we do here, but Action in Rural Sussex are looking into it.

48. CORRESPONDENCE

The Correspondence is attached as Appendix 1.

49. MATTERS RAISED BY COUNCILLORS FOR INCLUSION ON THE NEXT AGENDA

- Lower St Regeneration Scheme (EK)

50. PAYMENTS

Members approved the following payments and the cheques were signed.

Payee	£
SLCC	250.00
Viking	104.44
Viking	55.00

The meeting closed at 8.34pm

.....Chairman

.....Date

UNCONFIRMED

CORRESPONDENCE**FC 21st July 2016**

All correspondence is available to view at the Parish Office (or can be forwarded via email) unless attached and marked Copied to Council.

Neighbourhood Wardens

Email from Neil Worth regarding the Neighbourhood Wardens, a press release and an induction timetable. Copied to Council.

PCSO's

- Press release from Sussex Police. Copied to Council.
- Email regarding PCSO changes. Copied to Council.

Village Market

Report from Lawrie Ellis for 25th June. Copied to Council.

HDC

Heatwave Plan and guidance -see website
<https://www.gov.uk/government/publications/heatwave-plan-for-england#history>

Sussex Police & Crime Commissioner

Newsletter x 2.

Gatwick Airport

Community newsletter.

CAGNE

Bulletin July 2016.

PAGNE

Email notifying of good progress on Arrivals Review.

SLCC

Minutes of meeting on 28.06.16 - please note highlighted 'Pre-Application Meetings'. Copied to Council. ***Cllr. Quested highlighted the point in these minutes that any pre-planning application meetings should go through the Clerk.***

Arun Valley Steering Group

Agenda for 27.07.16 & minutes from 13.04.16.

Publications

- SLCC-The Clerk.
- Clerks & Councils Direct.