



# PULBOROUGH PARISH COUNCIL

*Working together for a better future*

**ATTENTION: THE PUBLIC HAVE A RIGHT TO ATTEND THIS MEETING AND THEREFORE A PUBLIC SPEAKING ITEM HAS BEEN INCLUDED ON THE AGENDA. ANY RESIDENT WISHING TO SPEAK ON ANY ITEM SET OUT ON THIS AGENDA MUST INFORM THE PARISH CLERK NO LATER THAN 12 NOON THE DAY PRIOR TO THE MEETING.**

**Members of the public wishing to hear this virtual meeting may do so by telephone, access details are at the foot of the agenda.**

You are hereby SUMMONED to a meeting of the Recreation & Open Spaces Committee which will take place virtually using Microsoft Teams on **Thursday 11th March at 7.30pm**. The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings (England and Wales) regulations 2020 ("the Regulations") came into force on 4<sup>th</sup> April 2020. The Regulations enable local councils to hold remote meetings (including by video and telephone conferencing) for a specified period until May 2021.

**Lisa Underwood  
Deputy Clerk**

Swan View, Lower Street, Pulborough, RH20 2BF

Tel: 01798 873532 [clerk@pulboroughparishcouncil.gov.uk](mailto:clerk@pulboroughparishcouncil.gov.uk)

**Dated 4<sup>th</sup> March 2021**

## **AGENDA**

- 1. APOLOGIES FOR ABSENCE**  
To receive and approve the apologies for absence.
- 2. DECLARATIONS OF INTEREST & CHANGES TO REGISTER OF INTERESTS**  
To receive Councillors' declarations of interest on any of the agenda items and to note any changes to Councillors' Register of Interests.
- 3. MINUTES**  
To approve the Minutes of the Meeting held on 11th February 2021 (attached, unless circulated previously) and to receive the Clerk's report.
- 4. PUBLIC SPEAKING**  
In accordance with Standing Order 1f, the Chairman will invite those residents who have given formal notice, to speak once only in respect of business itemised on the agenda and shall not speak for more than **5 minutes** or **10 minutes** if he/she is speaking on behalf of others such as a residents group.
- 5. RECREATION & SPORT CLUBS**
  - To receive plans for coming out of lockdown from clubs.
  - To update the clubs on the Sports Pavilion project.

**6. BENCHES – REQUEST FROM PDCCA**

- 6.1 To receive and approve, if agreed, the design details of the bench request to be installed by the PDCCA. Copied to Committee. *Previously discussed at the R&OS meeting on 14.01.21, min. no. 157.1.*
- 6.2 To receive and approve, if agreed, the draft indemnity agreement between the Parish Council and the PDCCA. Copied to Committee. *Previously discussed at the R&OS meeting on 14.01.21, min. no. 157.1.*

**7. PROFESSIONAL ADVICE ON LEGIONELLA TESTING AND RISK ASSESSMENTS AT THE SPORTS PAVILION**

To receive and consider advice and quotations for Legionella testing and risk assessments. Copied to Committee. *Previously raised at the Full Council meeting on 26.11.21, min. no. 253.*

**8. RIVERMEAD NATURE RESERVE (RNR)**

To receive email communication from Cllr. Riddle, following his work at RNR and discuss the following points raised:

- 8.1 To consider approval of the expenditure of approx. £55 including VAT for a large bag of MOT, to be laid across the RNR path, which gets very muddy.
- 8.2 To receive information and photographs regarding a ditch, forming a boundary in quarter 1 of RNR and to consider repairing it and altering the exit of the drainage pipe (possibly to be carried out by drainage engineers). Copied to Committee.
- 8.3 To consider the opinion from Cllr. Riddle that there is sewage foul water in quarter 2 of RNR and if agreed discuss further action required. Copied to Committee.

**9. OFFERS OF HELP & FREE TREES**

To consider the following:

- 9.1 Offer to re-furbish the wooden Memorial Garden benches at no charge. Copied to Committee.
- 9.2 Offer of free trees from Paul Latter and if offer accepted to identify spaces where the trees could be planted and when. Copied to Committee.
- 9.3 Offer of free trees from eforests.co.uk or to identify any other tree planting projects in West Sussex. Copied to Committee.

**10. GROUND TREATMENT WORKS**

To receive and discuss a quotation for ground treatment works. Copied to Committee.

**11. CORRESPONDENCE**

To note items of correspondence and to give guidance to the Clerk, where necessary, in responding. Copied to Committee.

**12. PAYMENTS.**

To approve the payments for signing and transferring.

**MEMBERS OF THE PUBLIC WISHING TO HEAR THE MEETING LIVE SHOULD DIAL: 0203 855 5316 (normal local call rate applicable)**

**I.D. FOR THE MEETING: 320 551 373#**

**You will be asked your name and allowed audio access only unless you have pre-registered to speak or are a Member of the Parish Council**  
**Meetings will be recorded for officer note taking purposes and destroyed on publication of Minutes**