



# PULBOROUGH PARISH COUNCIL

*Working together for a better future*

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**ATTENTION: A PUBLIC SPEAKING ITEM HAS BEEN INCLUDED ON THE AGENDA. ANY RESIDENT WISHING TO SPEAK ON ANY ITEM SET OUT ON THIS AGENDA MUST INFORM THE PARISH CLERK NO LATER THAN 12 NOON THE DAY PRIOR TO THE MEETING.**

You are hereby summoned to a meeting of the Finance & Policy Committee which will be held at the Sports Pavilion at the Sports & Social Club on **Thursday 14<sup>th</sup> November 2019 at 7.30pm.**

**Heather Knight**

**Clerk**

01798 873532 [clerk@pulboroughparishcouncil.gov.uk](mailto:clerk@pulboroughparishcouncil.gov.uk)

Swan View, Lower Street, Pulborough, RH20 2BF

**Dated: 7<sup>th</sup> November 2019**

### **AGENDA**

**1. APOLOGIES FOR ABSENCE**

To receive and approve apologies for absence.

**2. DECLARATIONS OF INTEREST AND CHANGES TO REGISTER OF INTERESTS**

To receive members declarations of interest on any agenda items and to note any changes to Councillors' Register of Interests.

**3. MINUTES**

To approve and sign the minutes of the meeting held on 24<sup>th</sup> October 2019 (*attached*) and to receive the Clerk's report.

**4. PUBLIC SPEAKING**

In accordance with Standing Order 1f, the Chairman will invite those residents who have given formal notice to speak once only in respect of business itemised on the agenda and shall not speak for more than **5 minutes** or **10 minutes** if he/she is speaking on behalf of others such as a residents group.

**5. PARISH COUNCIL FINANCES**

- To receive bank reconciliations for Cashbook 1 and Cashbook 3 as at 31<sup>st</sup> October 2019 (*to follow if available*) and compare to bank statements;
- To receive quarterly comparison of Income and Expenditure to budget as at 31<sup>st</sup> October 2019 (*to follow*);
- To receive latest available statement of Earmarked Reserve funds (*to follow*);
- To note creditor invoices more than 30 days outstanding.

**6. BUDGET AND RESULTING PRECEPT REQUIREMENT FOR 2020/21**

To agree the potential budget for the 2020/21 civic year for recommendation to full Council (*draft budget V2 attached – current at time of agenda, to be updated at meeting*).

- 7. SPORTS PAVILION REFURBISHMENT PROJECT**  
To consider update on progress of the project, including over-roofing quotes/ refurbishment costs and business plan for the project.
- 8. STAFFING MATTERS**  
To note Clerk's verbal report on recent staffing matters.
- 9. ITEMS FOR NEXT F&P AGENDA**  
To note any items requested for the next F&P agenda, to be followed up as a written proposal with recommendations for decision.
- 10. CORRESPONDENCE**  
To note items of correspondence.
- 11. PAYMENTS**  
To approve the payments for signing. (Details to be circulated to Members prior to meeting).

***Agenda item 8 may contain confidential items in part, and therefore require a resolution to exclude public and press (SO 1c refers)***