



PULBOROUGH PARISH COUNCIL

Working together for a better future

ATTENTION: THE PUBLIC HAVE A RIGHT TO ATTEND THIS MEETING AND THEREFORE A PUBLIC SPEAKING ITEM HAS BEEN INCLUDED ON THE AGENDA.

ANY RESIDENT WISHING TO SPEAK ON ANY ITEM SET OUT ON THIS AGENDA MUST INFORM THE PARISH CLERK NO LATER THAN 12 NOON THE DAY PRIOR TO THE MEETING.

You are hereby SUMMONED to an Ordinary Meeting of Pulborough Parish Council which will be held at **Pulborough Village Hall** on **Thursday, 21st September 2017 at 7.30pm.**

**Heather Knight
Clerk**

Dated 14th September 2017

Swan View, Lower Street, Pulborough, RH20 2BF
Tel: 01798 873532 clerk@pulboroughparishcouncil.gov.uk

AGENDA

- 1. APOLOGIES FOR ABSENCE**
To receive and approve apologies for absence.
- 2. DECLARATIONS OF INTEREST AND CHANGES TO REGISTER OF INTERESTS**
To receive Councillors' declarations of interest on any of the agenda items and to note any changes to Councillors' Register of Interests.
- 3. MINUTES OF FULL COUNCIL**
To approve the Minutes of the Council Meeting held 20th July 2017 (attached) and the Extraordinary Council Meeting held 13th September 2017 (if available), and to receive the Clerk's report on issues raised at the meetings.
- 4. COMMITTEE MEETING MINUTES**
To receive and consider Minutes, Reports and Recommendations of Committees (other than separate agenda items) :-
 - 4.1 Planning and Services Committee**
To receive the Minutes of the Meetings held on 20th July, 10th August and 7th September 2017 (attached unless previously circulated) and to receive the Clerk's report on issues raised at the meetings.
 - 4.2 Recreation and Open Spaces Committee**
To receive the Minutes of the Committee Meeting and Advisory Committee Meeting, held on 13th July 2017 (attached unless previously circulated) and to receive the Clerk's report on issues raised at the meetings.
 - 4.3 Finance and Policy Committee**
To receive the Minutes of the Meeting held on 27th July 2017 (attached unless previously circulated), and to receive the Clerk's report on issues raised at the meeting.
- 5. ADJOURNMENT FOR PUBLIC SPEAKING, TO INCLUDE REPORT FROM NEIGHBOURHOOD WARDENS IF AVAILABLE**
The Chairman will invite those residents who have given formal notice to speak once only in respect of:

- a) business itemised on the agenda and residents shall not speak for more than **5 minutes** or **10 minutes** if he/she is speaking on behalf of others such as a residents group
 - b) if time permits, any other business not itemised on the agenda for which no discussion/decision is permitted and residents shall not speak for more than **2 minutes**
- 6. DISTRICT & COUNTY REPORTS**
To receive any reports from the District and County Councillors present.
 - 7. WSCC HIGHWAYS S106 FUNDS:**
To discuss with County Cllr Arculus unspent funds and consider potential projects.
 - 8. PARISH COUNCIL VACANCY**
To note the resignation of Cllr Valerie Wilson and consider nominations received for co-option to fill the casual vacancy (nominee statements copied to Council).
 - 9. MASONS WAY PLAY PARK WORKS**
To ratify urgent work undertaken to remove tree roots and replace tarmac surface, at a cost of £1,450 plus VAT.
 - 10. RIVERMEAD CLEARANCE WORK**
To consider recommendation from Recreation & Open Spaces Committee (meeting 14.9.17) to approve partial clearance work at a cost of £1,790 plus VAT
 - 11. DAMAGE TO COUNCIL PROPERTY** (referred from Council 20.7.17, Min. 51 and 22.6.17, Min. 33)
To consider repair of damaged boundary fence between Sports Pavilion and Bowls Club.
 - 12. EXTERNAL AUDIT**
To note completion and certification of Annual Return for year ended 31st March 2017, with no matters rising.
 - 13. COUNCIL INSURANCE**
To note and approve policy renewal and premium of £4,983.54 including IPT, due 1st October 2017 under Long Term Agreement.
 - 14. SPORTS PAVILION REBUILD PROJECT**
To consider four outline proposals presented to Extraordinary Council Meeting held 13th September 2017, approve Council's preferred provider and agree the way forward.
 - 15. NEIGHBOURHOOD PLAN - VERBAL UPDATE**
 - 16. RURAL CAR PARK IMPROVEMENTS**
To consider response to request from District Council for suggested improvements to Lower Street car park. (paper attached)
 - 17. WEST SUSSEX ALC AGM AND AUTUMN CONFERENCE**
To note WSALC AGM and Conference on 4th October 2017 and agree any attendees - conference cost is £40 plus VAT, AGM is free. (paper attached)
 - 18. MEMBER PROPOSAL BY CLLR QUESTED**
To consider circulation of Additional Correspondence at meetings. (previously circulated)
 - 19. MEMBER PROPOSAL BY CLLR TILBROOK**
To consider Care in the Community. (previously circulated)

20. VILLAGE MARKET

To agree Councillor attendees at the market on Saturday 23rd September 2017.

21. REPRESENTATIVES ON OUTSIDE BODIES

To receive reports from Members representing the Council on other organisations.

22. CORRESPONDENCE

To note items of correspondence as per lists circulated (copied to Council).

23. PAYMENTS

To approve the payments for signing (details to be circulated to Members prior to meeting).

Item 14 may contain confidential matters and therefore require a resolution to exclude public and press (SO 1c refers)