



PULBOROUGH PARISH COUNCIL

Working together for a better future

ATTENTION: THE PUBLIC HAVE A RIGHT TO ATTEND THIS MEETING AND THEREFORE A PUBLIC SPEAKING ITEM HAS BEEN INCLUDED ON THE AGENDA.

ANY RESIDENT WISHING TO SPEAK ON ANY ITEM SET OUT ON THIS AGENDA MUST INFORM THE PARISH CLERK NO LATER THAN 12 NOON THE DAY PRIOR TO THE MEETING.

Members of the public are welcome to attend all Council and Committee meetings – please check www.pulboroughparishcouncil.gov.uk in case of any cancellations.

Members of the public wishing to hear this virtual meeting may do so by telephone, access details are at the foot of the agenda.

You are hereby SUMMONED to an Ordinary Meeting of Pulborough Parish Council which will be held **virtually/online** on **Thursday, 26th November 2020 at 7.30pm.**

The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings (England and Wales) regulations 2020 (“the Regulations”) came into force on 4th April 2020. The Regulations enable local councils to hold remote meetings (including by video and telephone conferencing) for a specified period until May next year.

**Heather Knight
Clerk**

Dated: 19th November 2020

Swan View, Lower Street, Pulborough, RH20 2BF
Tel: 01798 873532 clerk@pulboroughparishcouncil.gov.uk

AGENDA

- 1. Apologies for Absence**
Chairman's welcome and to approve apologies for absence.
- 2. Declarations of Interest and Changes to Register of Interests**
To receive Councillors' declarations of interest on any of the agenda items and to note any changes to Councillors' Register of Interests.
- 3. Minutes of Full Council**
To approve the Minutes of the online Council Meeting held 15th October 2020 (*attached*) and to receive the Clerk's report on issues raised at the meeting.
- 4. Committee Meeting Minutes**
To receive and consider Minutes, Reports and Recommendations of Committees (other than separate agenda items) :-
- 4.1 Planning and Services Committee**
To receive the Minutes of the online Meetings held on 15th October and 5th November 2020 (*attached unless previously circulated*), and to receive the Clerk's report on issues raised at the meetings.

4.2 Recreation and Open Spaces Committee

To receive the Minutes of the online Meetings held on 10th September and 12th November 2020 (*attached unless previously circulated*), and to receive the Clerk's report on issues raised at the meeting.

4.3 Finance and Policy Committee

To receive the Minutes of the online Meeting held on 22nd October 2020 (*attached unless previously circulated*), and to receive the Clerk's report on issues raised at the meeting. Minutes include recommendations for the re-adoption unamended of governance documents (*attached*):-

- Code of Conduct
- Standing Orders
- Financial Regulations
- Internal Control Policy

[NB: Separate agenda items for consideration of recommendations on Budget, Grant Aid, Risk Register Review]

5. Adjournment for public speaking:-

The Chairman will invite those residents who have given formal notice to speak once only in respect of:

- a) business itemised on the agenda and residents shall not speak for more than **5 minutes** or **10 minutes** if he/she is speaking on behalf of others such as a residents' group.
- b) if time permits, any other business not itemised on the agenda for which no discussion/decision is permitted, and residents shall not speak for more than **2 minutes**.

6. District and County Reports

To receive reports from the District and County Councillors

7. Budget 2021-22

To note initial draft budget recommendations from Finance & Policy Committee meeting held 19th November 2020, prior to final approval and precept determination at 21st January 2021 Full Council Meeting (*draft budget to follow*).

8. Grant Aid 2020-21

To consider recommendations from Finance & Policy Committee for Grant Aid 2020-21 awards, Min.131, 22nd October 2020 refers (*schedule copied to Council*).

9. Risk Register

To note the Finance & Policy Committee review of the Council's Risk Register recommended for adoption, and to agree any necessary amendments (*scanned copy separately to Committee*).

10. Sports Pavilion Rebuild / Refurbishment Project

To receive update if available on Pre-Planning Application Advice.

11. Pulborough Neighbourhood Plan – Regulation 16

To note commencement of Reg 16 public consultation by Horsham DC for 8 week period, closing midnight 13th January 2021. Link to consultation documents on HDC website: <https://www.horsham.gov.uk/planningpolicy/planning-policy/currentconsultations>

12. Committee Vacancies

To consider appointment of Cllr Hunt to Committees, following her recent co-option.

13. Pulborough Fairtrade Group

To renew the commitment of Pulborough Parish Council to continued support for Fairtrade and continue to endorse Fairtrade, as requested by Pulborough Fairtrade Group (*copied to Council*)

- 14. WSALC Value for Money – Independent Review of SSALC**
To note further correspondence, including change of date of WSALC AGM to 2nd December 2020;
To also note letter and proposed resolution from Chairman of MSALC and consider whether the Council wishes to support this at the WSALC AGM (*copied to Council*)
To appoint Cllr Kipp as Council's 2nd WSALC representative in addition to Cllr Hare
- 15. Standards Matter 2: Public Consultation**
To note Government consultation and consider request to respond to NALC survey to inform NALC response on behalf of councils, deadline 5pm 4th December 2020 (*copied to Council*)
- 16. Horsham District Council Standards Committee Vacancy**
To note advice from HALC that there is a vacancy for a Parish Representative to HDC Standards Committee and consider any nominations from PPC – deadline 5pm Friday 4th December 2020 (*copied to Council*)
- 17. Village Market**
To note cancellation of the market due to be held 28th November 2020 due to lockdown restrictions. To also note expected next market date of Saturday 12th December 2020 and consider whether the council wishes to book a stand. To also note provisional Village Market dates for 2021 and consider whether the Council wishes to resume booking a regular stand; If so to appoint two Cllrs to attend each date.
- 18. Representatives on Outside Bodies**
To receive brief reports from Members representing the Council on other organisations
- 19. Correspondence**
To note items of correspondence as per list circulated. (*Copied to Council*).
- 20. Chairman's Announcements and Urgent Matters**
- 21. Payments**
To approve the payments list for signing. (*Details to be circulated prior to meeting*)

Members of the public wishing to hear the meeting live should dial: 0203 8555316 (normal local call rate applicable)
CONFERENCE I.D. FOR THE MEETING: 344 622 248#

You will be asked your name and allowed audio access only, unless you have pre-registered to speak or are a Member of the Parish Council.

Meetings may be recorded for officer note taking purposes and will be destroyed thereafter.