



PULBOROUGH PARISH COUNCIL

Working together for a better future

ATTENTION: THE PUBLIC HAVE A RIGHT TO ATTEND THIS MEETING AND THEREFORE A PUBLIC SPEAKING ITEM HAS BEEN INCLUDED ON THE AGENDA.

ANY RESIDENT WISHING TO SPEAK ON ANY ITEM SET OUT ON THIS AGENDA MUST INFORM THE PARISH CLERK NO LATER THAN 12 NOON THE DAY PRIOR TO THE MEETING.

You are hereby SUMMONED to a Meeting of Pulborough Parish Council which will be held in the Rother Hall, at the Village Hall on Thursday, 16th February 2023 at 7.30pm.

**Heather Knight
Clerk**

Dated: 9th February 2023

Swan View, Lower Street, Pulborough, RH20 2BF
Tel: 01798 873532 clerk@pulboroughparishcouncil.gov.uk

AGENDA

- 1. Apologies for Absence**
Chairman's welcome and to approve apologies for absence.
- 2. Declarations of Interest and Changes to Register of Interests**
To receive Councillors' declarations of interest on any of the agenda items and to note any changes to Councillors' Register of Interests.
- 3. Minutes of Full Council**
To approve the Minutes of the Meeting of the Council held on 19th January 2023 (*attached*), and to receive the Clerk's report on issues raised at the meeting.
- 4. Committee Meeting Minutes**
To receive and consider Minutes, Reports and Recommendations of Committees (other than separate agenda items) :-
 - 4.1 Planning & Services Committee**
To receive the Minutes of the Meetings held on 19th January and 2nd February 2023 (*attached, unless previously circulated*), and to receive the Clerk's report on issues raised at the meeting.
 - 4.2 Recreation and Open Spaces Committee**
To receive the Minutes of the Meeting held on 26th January 2023 (*attached, unless previously circulated*) and to receive the Clerk's report on issues raised at the meeting.
 - 4.3 Finance & Policy Committee**
To receive the Minutes of the Meeting held on 12th January 2023 (*attached, unless previously circulated*) and to receive the Clerk's report on issues raised at the meeting.
- 5. Adjournment for public speaking:-**
The Chairman will invite those residents who have given formal notice to speak once only in respect of:
 - a) business itemised on the agenda and residents shall not speak for more than **5 minutes** or **10 minutes** if he/she is speaking on behalf of others such as a residents' group.
 - b) if time permits, any other business not itemised on the agenda for which no discussion/decision is permitted, and residents shall not speak for more than **2 minutes**.

- 6. District and County Reports**
To receive reports from the District and County Councillors.
- 7. Pulborough Neighbourhood Plan**
To receive any update, if available, on progress for referendum in spring 2023, and to consider any action needed by the Parish Council.
- 8. Pulborough Community Land Trust (CLT)**
To note update on the project, and to consider Pulborough CLT request for Parish Council support of a new Housing Needs Assessment survey for the Pulborough.
- 9. A29 Landslips at Church Hill**
To consider latest information or updates from WSCC on remedial work progress and mitigation of traffic impacts on the village.
- 10. Civility and Respect Project – deferred from previous meeting**
Further to the Parish Council signing up to the Civility and Respect Pledge, to consider the following:
 - Guidance on ‘Roles and Responsibilities’; *(previously copied to Councillors)*
 - Model Councillor-Officer Protocol for adoption; *(previously copied to Councillors)*
 - Model Dignity at Work Policy for adoption. *(previously copied to Councillors)*
- 11. Councillor Training – Emergency Planning**
To approve Cllr Elis-Brown attending NALC online training on Emergency Planning, on 29th March 2023, on behalf of the Council’s Emergency Plan /Resilience Planning Task & Finish Group, at a cost of £43.67 + VAT, to be funded from the training budget.
- 12. Summer Road Safety Virtual Briefing**
To note invitation from Sussex Police for a representative to attend first 2023 online briefing on 13th March 2023, and Cllr Davies’ attendance (having attended the 2022 briefings).
- 13. Annual Parish Meeting**
To consider whether to facilitate the Annual Parish Meeting of Electors, currently scheduled for Thursday 11th May 2023, and if so to consider the format.
- 14. Neighbourhood Wardens’ Report**
To receive the Neighbourhood Wardens’ January 2023 report *(to be circulated)*
- 15. Sports Pavilion Rebuild / Refurbishment Project**
To receive verbal update on progress of the planning application, if available.
- 16. Pulborough Village Market**
To note that the market will take place inside the Village Hall on Saturday 25th February 2023, with Cllrs Clarke and Hare attending.
- 17. Representatives on Outside Bodies**
To receive brief reports from Members representing the Council on other organisations.
- 18. Correspondence**
To note items of correspondence as per list circulated. *(Copied to Council)*.
- 19. Chairman’s Announcements and Urgent Matters**
- 20. Payments**
To approve the payments list for signing. *(Details to be circulated prior to meeting)*