



# PULBOROUGH PARISH COUNCIL

*Working together for a better future*

**ATTENTION: THE PUBLIC HAVE A RIGHT TO ATTEND THIS MEETING AND THEREFORE A PUBLIC SPEAKING ITEM HAS BEEN INCLUDED ON THE AGENDA. ANY RESIDENT WISHING TO SPEAK ON ANY ITEM SET OUT ON THIS AGENDA MUST INFORM THE PARISH CLERK NO LATER THAN 12 NOON THE DAY PRIOR TO THE MEETING.**

You are hereby SUMMONED to a Meeting of the Recreation & Open Spaces Committee to be held in the Committee Room at Pulborough Sports Pavilion on **10th January 2019** at approximately **7.45pm** (following a meeting of the Advisory Committee on Recreation & Open Spaces)

**Lisa Underwood**  
**Deputy Clerk**

Swan View, Lower Street, Pulborough, RH20 2BF

Tel: 01798 873532 [clerk@pulboroughparishcouncil.gov.uk](mailto:clerk@pulboroughparishcouncil.gov.uk)

**Dated: 3<sup>rd</sup> January 2019**

## **AGENDA**

- 1. APOLOGIES FOR ABSENCE**  
To receive and approve the apologies for absence.
- 2. DECLARATIONS OF INTEREST & CHANGES TO REGISTER OF INTERESTS**  
To receive Councillors' declarations of interest on any of the agenda items and to note any changes to Councillors' Register of Interests.
- 3. MINUTES**  
To confirm and sign the Minutes of the Meeting held on 8th November 2018, (attached, unless circulated previously) and to receive the Clerk's report.
- 4. PUBLIC SPEAKING**  
In accordance with Standing Order 1f, the Chairman will invite those residents who have given formal notice, to speak once only in respect of business itemised on the agenda and shall not speak for more than **5 minutes** or **10 minutes** if he/she is speaking on behalf of others such as a residents group.
- 5. TREWORK IN RIVERMEAD NATURE RESERVE (RNR)**  
To receive and discuss additional quotations for tree works to a Willow tree in RNR, *previously discussed at the R&OS meeting on 08.11.18, min no 57.1.*  
Copied to Committee.

- 6. COPPING OF HAZEL SHRUB IN POCKET PARK**  
To receive and discuss a quotation for the coppicing of a hazel shrub in Pocket Park. *Previously discussed at the R&OS meeting on 11.10.18, min no 44.* Copied to Committee.
- 7. WINTER SERVICE OF THE JACOBSEN LF3800 FAIRWAY MOWER**  
To receive and discuss quotations for the winter service of the Jacobsen LF3800 Fairway Mower. (Only one quotation available at time of agenda being issued). Copied to Committee.
- 8. INSTALLATION OF WOODEN GREENHOUSE ON ALLOTMENT PLOT**  
To receive and consider approval of an installation of a wooden greenhouse on an allotment plot. Copied to Committee.
- 9. ROUNDABOUT IN RECTORY CLOSE PLAY PARK**  
To receive a report on the condition of the 'Kiddabout Roundabout' in Rectory Close play park and consider applying for S106 funds to replace it. To receive and discuss quotations for a replacement roundabout. Copied to Committee.
- 10. 4 MONTHS OUTSTANDING INVOICE**  
To discuss and agree procedure in dealing with recreation related outstanding invoice.
- 11. ITEMS FOR NEXT R&OS AGENDA**  
To note any items requested for the next R&OS agenda, to be followed up as a written proposal with recommendations for decision, with 7 clear days' notice in advance of agenda being issued.
- 12. CORRESPONDENCE**  
To note items of correspondence and to give guidance to the Clerk, where necessary, in responding. Copied to Committee.
- 13. PAYMENTS.**  
To approve the payments for signing and transferring.

***Item 10 may contain confidential matters and therefore require a resolution to exclude public and press (SO 1c refers)***