



**PULBOROUGH PARISH COUNCIL**  
*Working together for a better future*

**ATTENTION: THE PUBLIC HAVE A RIGHT TO ATTEND THIS MEETING AND THEREFORE A PUBLIC SPEAKING ITEM HAS BEEN INCLUDED ON THE AGENDA. ANY RESIDENT WISHING TO SPEAK ON ANY ITEM SET OUT ON THIS AGENDA MUST INFORM THE PARISH CLERK NO LATER THAN 12 NOON THE DAY PRIOR TO THE MEETING.**

You are hereby SUMMONED to a meeting of the Finance & Policy Committee to be held in the Rother Hall at Pulborough Village Hall on **Thursday 28<sup>th</sup> July 2022 at 7.30pm.**

**Heather Knight**  
**Clerk**

01798 873532 [clerk@pulboroughparishcouncil.gov.uk](mailto:clerk@pulboroughparishcouncil.gov.uk)  
Swan View, Lower Street, Pulborough, RH20 2BF

**Dated: 21<sup>st</sup> July 2022**

**AGENDA**

- 1. Apologies for Absence**  
To receive and approve apologies for absence.
- 2. Declarations of Interest and Changes to Register of Interests**  
To receive members declarations of interest on any agenda items and to note any changes to councillors' register of interests.
- 3. Minutes**  
To approve the minutes of the meeting held on Thursday 23<sup>rd</sup> June 2022 (*attached unless previously circulated*) and to receive the Clerk's report.
- 4. Public Speaking**  
In accordance with standing order 1f, the chairman will invite those residents who have given formal notice to speak once only in respect of business itemised on the agenda and shall not speak for more than **5 minutes** or **10 minutes** if he/she is speaking on behalf of others such as a residents group.
- 5. Parish Council Finances**
  - To receive bank reconciliations for Cashbook 1 as at 31<sup>st</sup> May and 30<sup>th</sup> June, (*to follow if available*) and for Cashbook 2 as at 30<sup>th</sup> April, 31<sup>st</sup> May and 30<sup>th</sup> June 2022, (*to follow if available*), and compare to bank statement;
  - To receive a summary of Income & Expenditure compared to budget to 30<sup>th</sup> June 2022 (*to follow if available*);
  - To note creditor invoices more than 30 days outstanding.
- 6. Sports Pavilion Development Project**  
To note any update on the project, if available, regarding the planning application and water neutrality statement.

**7. Leases – Pulborough Bowling Club**

To consider response from Pulborough Bowling Club, if received, (Min.8, 23.06.22 refers) and any further action necessary.

**8. Policy Reviews**

To review and recommend to Council the following policies (*Copied to Committee*):-

- Health and Safety Policy
- Training & Development Policy
- Equality & Diversity Policy
- Staff Recruitment Policy
- Disciplinary Policy
- Grievance Policy

**9. Correspondence**

To note items of correspondence. (*None*)

**10. Payments**

To approve payments for signing. (*Details to be circulated to members prior to meeting*)

***Agenda item 7 may contain confidential items, and therefore require a resolution to exclude public and press (SO 3d refers)***