



# PULBOROUGH PARISH COUNCIL

*Working together for a better future*

PULBOROUGH PARISH COUNCIL  
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## **MINUTES OF PLANNING AND SERVICES COMMITTEE MEETING HELD VIRTUALLY USING MICROSOFT TEAMS ON THURSDAY 1<sup>st</sup> OCTOBER 2020**

The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings (England and Wales) regulations 2020 ("the Regulations") came into force on 4<sup>th</sup> April 2020. The Regulations enable local councils to hold remote meetings (including by video and telephone conferencing) for a specified period until May next year.

**PRESENT:** Cllrs Esdaile (Vice Chairman), Hare, Henly (via telephone conference), Kay (via telephone conference), Kipp, Lawson (via telephone conference).

**IN ATTENDANCE:** Mrs L Underwood (Deputy Clerk).

### ***The meeting opened at 7.31pm***

As there was no officially appointed Chairman of the Planning & Services Committee, Cllr Esdaile offered to chair the meeting, which was **AGREED** by all Members.

#### **151. APOLOGIES FOR ABSENCE**

Apologies for absence were received and accepted from Cllr Trembling due to illness.

#### **152. DECLARATIONS OF INTEREST & CHANGES TO REGISTER OF INTERESTS**

There were no declarations of interest.

There were no changes to Register of Interests.

#### **153. ADJOURNMENT FOR PUBLIC SPEAKING**

There were no public speakers.

#### **154. MINUTES**

The Committee **RESOLVED** to agree and approve the Minutes of the Meetings held on 5<sup>th</sup> March & 30<sup>th</sup> June 2020 as a true and accurate record of the proceedings and the Chairman of the meeting agreed to sign them outside of the virtual meeting.

#### Clerk's Report

#### Additional Updates

#### **Post 16 Transport Policy Statement Consultation**

The above named consultation was sent in by WSCC in May and circulated/advised of to P&S Members. As only 2 Councillors responded, no comments were submitted by the Parish Council as a majority/quorate consensus was not met.

**155. PLANNING APPLICATIONS**

The Committee, having considered the planning applications, **RESOLVED** that its representations be forwarded to HDC, attached to these Minutes as Appendix 1.

**156. PLANNING APPLICATIONS DECISIONS**

Members received details of planning decisions and enforcements since the last physical meeting on 5<sup>th</sup> March 2020.

**157. PAVEMENT PARKING: OPTIONS FOR CHANGE CONSULTATION**

Members received the above consultation from .gov.uk via SSALC. After much discussion and receiving input from the Neighbourhood Wardens on this matter, Members **RESOLVED** to not submit any comments from Pulborough Parish Council as this is not really an issue in Pulborough.

**158. CORRESPONDENCE****WSSC**

- Notification of the variation of the West Sussex County Council Permit Scheme that came into effect on 01.04.20.
- Note from the Area Highways Manager (11.03.20) to advise that he is leaving the role. Restructuring has meant that the Horsham team has merged with the Worthing/Adur team, creating a 'central' team. Highway Stewards will still be in the new structure.
- Email correspondence between a resident and WSSC regarding a pothole on Nutbourne Lane and broken surface at the crest of Nutbourne Lane. The pothole has been repaired and the broken surface was awaiting a suitable date in WSSC's programme as at 23.03.20.
- News releases:
  - 10.3.20 – New assistant Fire Officer.
  - 04.06.20 – 'Greener' on street parking charges with 25% reduction for low-emission vehicles.
  - 03.09.20 – Road and footway improvements worth more than £19million planned in next six months.
  - 10.09.20 – A change ahead for concessionary travel in West Sussex.
- Details of Highway Maintenance Programme 2020. Copied to Committee.

**HDC**

- Planning Compliance Review – results. Copied to Committee.
- Notification of appeal decision for DC/19/1454 – 1 The Moat, Pulborough – emailed to P&S Committee on 15.04.20, not including Cllr. Lawson.
- Notification of appeal decision for DC/19/1721 – Wild Brook House, Rectory Lane, Pulborough – emailed to P&S Committee on 28.04.20, not including Cllr. Lawson.
- Summary document of the comments received on HDC's Local Plan Consultation - emailed to P&S Committee on 28.05.20, not including Cllr. Lawson.
- Notification of appeal lodged for DC/19/2495 – Hill Copse, Hill Farm Lane, Pulborough.
- Notification of appeal decision for DC20/0263 – Redfold Farm, Nutbourne Lane. Copied to Committee.

**DC/20/0636 - Land at Junction of Hill Farm Lane and Stane Street Hill Farm Lane  
Codmore Hill West Sussex RH20 1BW**

Numerous email correspondence between residents and HDC regarding the above planning application. *Too many to copy – contact Parish Office to view. Cllr. Hare confirmed that he would attend the Planning Development meeting as an objector on behalf of the Parish Council when this application is on the agenda.*

**DC/16/0728 - Land Adjacent Railway Cottages and Pulborough Railway Station  
Stopham Road Pulborough West Sussex RH20 1DP**

Various correspondence regarding the above planning application. Copied to Committee.

**EN/20/0157 – Creation of High Earth Bund at Whitelands, Blackgate Lane,  
Pulborough**

Email correspondence regarding the above. Copied to Committee.

**Flood Risk Management – River Arun Between Pallingham Weir & Pulborough  
Consultation**

- Correspondence between a resident and the Environment Agency regarding the above consultation. Copied to Committee.
- Details of consultation report. Copied to Committee.
- Update on the proposed abolition of the River Arun Internal Drainage District. Copied to Committee.

**Flooding on A283**

Copy email, dated 08.03.20, from District Cllr. Clarke to Network Rail advising of the issue of flooding on the A283 under the railway bridge, which is worse since Network Rail carried out work on the railway bridge and asking them to take action to improve the drainage. No response as at 18.03.20 when a follow up email was sent.

**Swan Bridge Parking**

Email correspondence regarding parking at Swan Bridge x 2. Copied to Committee

**Dominos Parking**

Email correspondence regarding parking around Dominos Pizza. Copied to Committee.

**Soft Sand Review**

- Details of the 'Submission of the Soft Sand Review of the West Sussex Joint Minerals Local Plan (Regulation 22)'. Copied to Committee.
- Introduction letter to Programme Officer, Guidelines and Matters Issues & Questions - emailed to P&S Committee on 17.06.20, not including Cllr. Lawson.

**Sussex Community Rail Partnership**

Annual Review 2019.

**South Downs National Park Authority (SDNPA)**

- Information about the 'Roads in the South Downs' document – can be found at [southdowns.gov.uk/wp-content/uploads/2015/09/roads-in-the-south-downs.pdf](https://southdowns.gov.uk/wp-content/uploads/2015/09/roads-in-the-south-downs.pdf)
- Adoption statement for the 'Sustainable Construction Supplementary Planning Document'.

**AH Planning**

Introduction to AH Planning offering a planning consultancy service that specialises in the production of professional, detailed planning objections to planning applications.

**159. ITEMS FOR NEXT P&S AGENDA**

There were no items for the next agenda.

**160. PAYMENTS**

The following payments were approved and would be signed by two signatories outside of the virtual meeting:

Pulborough Social Cte	£40.95
Came & Company	£4654.54
Arun Mowers	£36.66

***The meeting closed at 8.00pm***

.....Chairman

.....Date

**Appendix 1**

**Recommendations of the Planning & Services Committee meeting held on  
Thursday 1<sup>st</sup> October 2020**

**DC/20/1728 – Gorse Hill, batts Lane, Pulborough**

Surgey to 1 x Oak. **Members would refer this to HDC's Tree Officer, but would suggest that the tree is shaped accordingly on both sides.**