



PULBOROUGH PARISH COUNCIL

Working together for a better future

ATTENTION: THE PUBLIC HAVE A RIGHT TO ATTEND THIS MEETING AND THEREFORE A PUBLIC SPEAKING ITEM HAS BEEN INCLUDED ON THE AGENDA.

ANY RESIDENT WISHING TO SPEAK ON ANY ITEM SET OUT ON THIS AGENDA MUST INFORM THE PARISH CLERK NO LATER THAN 12 NOON THE DAY PRIOR TO THE MEETING. THE ROOM WILL HAVE LIMITED ATTENDANCE CAPACITY DUE TO SOCIAL DISTANCING, THEREFORE PUBLIC ADMITTANCE TO THE MEETING IS NOT GUARANTEED.

You are hereby SUMMONED to a Meeting of Pulborough Parish Council which will be held in the Rother Hall at the Village Hall on **Thursday, 16th June 2022 at 7.30pm.**

**Heather Knight
Clerk**

Dated: 9th June 2022

Swan View, Lower Street, Pulborough, RH20 2BF

Tel: 01798 873532 clerk@pulboroughparishcouncil.gov.uk

AGENDA

- 1. Apologies for Absence**
Chairman's welcome and to approve apologies for absence.
- 2. Declarations of Interest and Changes to Register of Interests**
To receive Councillors' declarations of interest on any of the agenda items and to note any changes to Councillors' Register of Interests.
- 3. Minutes of Full Council**
To approve the Minutes of the Annual Meeting of the Council held on 19th May 2022 (*attached*), and to receive the Clerk's report on issues raised at the meeting.
- 4. Committee Meeting Minutes**
To receive and consider Minutes, Reports and Recommendations of Committees (other than separate agenda items) :-
NB: No meetings of the Planning & Services Committee or the Finance & Policy Committee have taken place to date since the previous Council meeting.
- 4.1 Recreation and Open Spaces Committee**
To receive the Minutes of the Meeting held on 26th May 2022 (*to follow, not yet available*), and to receive the Clerk's report on issues raised at the meeting.
- 5. Adjournment for public speaking:-**
The Chairman will invite those residents who have given formal notice to speak once only in respect of:
 - a) business itemised on the agenda and residents shall not speak for more than **5 minutes** or **10 minutes** if he/she is speaking on behalf of others such as a residents' group.
 - b) if time permits, any other business not itemised on the agenda for which no discussion/decision is permitted, and residents shall not speak for more than **2 minutes**.

- 6. District and County Reports**
To receive reports from the District and County Councillors.
- 7. Internal Audit Report 2021-22 (Final)**
To receive the Internal Audit Report 2021-22 Final from Auditing Solutions Ltd (*attached*).
- 8. End of Year Accounts and Annual Governance and Accountability return (AGAR)**
(*attached*)
 - 8.1** To receive and note the Annual Internal Audit Report 2021/22 (AGAR page 3);
 - 8.2** To consider the Annual Governance Statement 2021/22 (AGAR Section 1): To approve the Council's response to each statement, and to approve that Section 1 be signed by the Chairman of this meeting and by the Clerk;
 - 8.3** To consider the Accounting Statements 2021/22 (AGAR Section 2): To approve the Accounting Statements and that Section 2 be signed by the Chairman of this meeting, having been signed by the Responsible Financial Officer prior to presentation.
- 9. Neighbourhood Wardens Report**
To receive the Neighbourhood Warden's May report (*Copied to Council*)
- 10. Sports Pavilion Rebuild / Refurbishment Project**
To consider three quotations for provision of required Water Neutrality Statement for submission to HDC to accompany submitted planning application (*Copied to Council*)
- 11. Pulborough Village Market**
To note that the market will take place inside the Village Hall on Saturday 25th June 2022 and to appoint Cllr representatives to attend
- 12. Representatives on Outside Bodies**
To receive brief reports from Members representing the Council on other organisations.
- 13. Correspondence**
To note items of correspondence as per list circulated. (*Copied to Council*).
- 14. Chairman's Announcements and Urgent Matters**
- 15. Payments**
To approve the payments list for signing. (*Details to be circulated prior to meeting*)