

PULBOROUGH PARISH COUNCIL

Working together for a better future



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MINUTES OF PLANNING AND SERVICES COMMITTEE MEETING HELD ON THURSDAY 6TH APRIL 2017 AT PULBOROUGH SPORTS AND SOCIAL CLUB

PRESENT: Cllrs Tilbrook (Chairman), Wallace, C Esdaile, J Esdaile, Henly, Kay (arrived 7.36pm), Kipp (arrived 7.33pm), Qusted and Wilson.

IN ATTENDANCE: Mrs L Underwood (Deputy Clerk) & 3 members of the public.

The meeting opened at 7.30pm

194. APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted from Cllr Lawson.

195. DECLARATIONS OF INTEREST & CHANGES TO REGISTER OF INTERESTS

There were no declarations of interest or changes to Register of Interests.

196. MINUTES

The Committee **RESOLVED** to agree and approve the Minutes of the Meetings held on 2nd & 16th March 2017 and that the Chairman duly signed them.

Clerk's Report

From the P&S Meeting on 02.03.17

Min no 175 - Clerk's Report - Network Rail

This matter was discussed at the Full Council meeting on 16th March, min no 141.2 Councillors **AGREED** that a response of 'No objection, subject to the land disposal facilitating the delivery of the scheme as per planning application DC/16/0728 be forwarded in order to prevent further delay. This was actioned on 17th March 2017.

197. ADJOURNMENT FOR PUBLIC SPEAKING

The Chairman welcomed Ms N Peel and invited her to speak regarding item 11, Correspondence, regarding Land North of Homefield Farm, Broadford Bridge.

Meeting adjourned: 7.36pm

Meeting reconvened: 7.57pm

The Chairman thanked Ms Peel for taking the time to address the Committee.

198. PLANNING APPLICATIONS

The Committee, having considered the planning applications, **RESOLVED** that its representations be forwarded to HDC, attached to these Minutes as Appendix 1.

199. PLANNING APPLICATIONS DECISIONS

Members received details of HDC planning decisions and enforcements since the last meeting.

200. TRAFFIC REGULATION ORDER (TRO) A29 STANE STREET (30MPH & 40MPH SPEED LIMIT)

Members advised that they had no comments to forward to HDC.

201. HANGING BASKETS

Members received and considered 3 quotations for hanging baskets. Members **AGREED** to proceed with the quotation from Village Nurseries for £540.00 + vat. The Deputy Clerk confirmed that the Groundsman would water the hanging baskets 3 times in the week and once on a Saturday.

Resolved: Proceed with Village Nurseries quotation for £540.00 + vat.

202. VILLAGE SERVICES TASK & FINISH GROUP

Cllr. Tilbrook updated Members and advised that the local care association recently held their annual meeting and were looking at the ageing population. It was noted that the Neighbourhood Wardens and other care organisations will need to liaise with each other to work together. The Parish Council needs to influence the co-ordination of the groups we have in the area.

203. LOWER ST/RECTORY LANE PLANS

Cllr. Kipp circulated the 1st step plan for Lower St regeneration, see Appendix 2. This will go out to public consultation. Cllr. Tilbrook advised this is a first step to make a small improvement and later the Parish Council can put pressure on WSCC for making further changes and improvements. WSCC are aware of concerns regarding Rectory Lane, but no changes are proposed for Rectory Lane at this time. It is hoped a better diagram will be ready for the Annual Parish meeting in May.

Cllr. Kipp reported that Cllr. P Arculus has advised that grants can be obtained for pavements. Cllr. Kipp will try to obtain further information regarding this and would like the matter on the next P&S agenda for discussion.

204. CORRESPONDENCE**HDC**

- Notification of links to the Horsham Community Infrastructure Levy - Examiner's Report - <https://www.horsham.gov.uk/planningpolicy/planning-policy/community-infrastructure-levy> & <https://www.horsham.gov.uk/planningpolicy/planning-policy/community-infrastructure-levy/cil-examination>.
- Notification of appeals lodged for DC/16/1082 - Land at Coombelands Lane, Pulborough & DC/16/2376 - Woodleigh, Nutbourne Lane, Nutbourne.
- Email correspondence regarding the household waste collection changing to fortnightly. Copied to Committee.

SSALC Ltd

Notification of basic broadband subsidy scheme.

SDNPA

Details of Address regarding gypsy and traveller sites within the SDNPA. Copied to Committee.

WSCC

- Parking Places & Traffic Regulation order for Lower St Amendment order 2017. Copied to Committee.
- 'Future of adult social care in West Sussex'. Copied to Committee.

Residents/Organisations

- Notification from D. Hurst that scaffolding will be placed around the General Stores shortly as works are being carried out.
- Correspondence between Saxon Weald and a resident regarding illegal substances at a house in Carpenters Meadow and a blocked road drain.
- Correspondence between a business representative, District Councillors and Parish Councillors regarding a property in Rectory Lane, Pulborough, highlighting the concern that the site might be cleared of woodland. There is no planning application for this site at present and the trees are protected by TPO's.
- Request, from a group of local parents, for details of land available to set up a 'satellite school'.
- Response from Cllr. Esdaile to resident regarding Rectory Lane traffic. Copied to Committee.
- Correspondence regarding lorries using the route along Broomers Hill Lane. The Neighbourhood Wardens have been to the business concerned who confirmed that their drivers should not drive through this route and will ensure this does not happen in future.
- Update on broadband in Nutbourne - near to final completion.
- Email regarding increased parking in New Place Rd. Copied to Committee.
Please can the Committee advise of their comments. *Members acknowledged that the parking was a problem in this area, but it is a difficult problem to solve. The Neighbourhood Wardens are sometimes able to be on site to talk to people who park irresponsibly. Any problem parking should be reported on the 'Operation Crackdown' website. The Deputy Clerk will reply accordingly.*
- Email regarding rights of way. Copied to Committee.
- Correspondence regarding Land North of Homefield Farm, Broadford Bridge. Public speaker due to speak at the P&S meeting on 06.04.17.

Environment Agency

Update for the River Arun internal drainage district, an Order has now been drafted. Copied to Committee.

West Chiltington Parish Council (WCPC)

Response from WCPC Chairman regarding drilling at Broadford Bridge site. Copied to Committee.

WSCC

Notification of bus changes from the end of April. Copied to Committee.

District & Parish Cllrs.

- Notification, from Cllr. Clarke, of decision sheet for Cabinet regarding gypsy, traveller and travelling show people, draft site allocations of land development plan document. Can be found on website:
<http://horsham.moderngov.co.uk/documents/s5714/GTTS%20%20Report%20and%20DPD%20Draft.pdf>
- Data on geology from Cllr. Clarke, sent to all Cllrs by email on 06.04.17.
- Request from Cllr. Kay to have a litter bin in Masons Way play area & response from the Deputy Clerk. Copied to Committee. **Do the Committee wish to consider a bin in the play park? Cllr. Tilbrook will be meeting with HDC to discuss additional bins required in the Pulborough area.**

Subsequent to the meeting, the Groundsman confirmed that there is a bin already in Masons Way play park.

205. MATTERS RAISED BY COUNCILLORS FOR INCLUSION ON THE NEXT AGENDA

- **Gypsy & Travellers Draft Site Allocations - Full Council - (AT)**
- **Funding for Pavements (EK)**
- **Parking Restrictions on Cornstore Car Park (EK)**
- **Traffic - New Place Rd (CE/JE)**
- **Re-visit Planning Application DC/11/0952 (RQ)**
- **Update on Willowmead Development (AT)**
- **Additional Bins in Pulborough - Update (AT)**

206. ITEMS TO BE PUBLICISED ON SOCIAL MEDIA

- Piazza Italia photos.

207. PAYMENTS

The following payments were approved and cheques were signed:-

Two cheques were written outside of the committee meeting, as agreed at the F&P meeting on 23rd March 2017, min no 121:

Wesley's Window Cleaning	144.00
Horsham District Council	42433.00

Pulborough Social Centre	1321.50
Burgess & Randall Ltd	9.95
Horsham Matters Ltd	3586.21
Elite Fire Ltd	39.00
Rabbit Waste Management Ltd	228.00
West Sussex County Council	7142.86
West Sussex ALC Ltd	1608.80
Horsham District Council	526.50

The meeting closed at 9.19pm

.....Chairman

.....Date

Appendix 1

**Recommendations of the Planning & Services Committee meeting held on
Thursday, 6th April 2017**

PLANNING APPLICATIONS

DC/17/0543 - Westminster House Station Road Pulborough

Existing windows replaced with aluminium framed windows as shown on drawings. **No objection, but Members would like to see a white powder coated finish.**

DC/17/0568/9 - The Dovecote Old Rectory Lane Pulborough

Demolition of existing garage/ workshop. Erection of a linked extension to the north of the property and internal alterations (Householder & Listed Building Consent). **No objection.**

DC17/0557 - 131 Glebelands Pulborough

Erection of new terrace end dwelling. **Objection, due to over development of the site.**

DC/17/0531 - 84 Lower Street Pulborough

Demolition of existing dwelling and erection of two new dwellings and creation of an additional access to highway. **Objection - out of character for the area.**

**DISC/17/0107 - Lakers Building and Fencing Supplies Ltd Station Approach
Industrial Estate Station Road, Pulborough**

Approval of details reserved by conditions 3 and 4 on DC/16/1798. **No objection subject to HDC clarifying that Burgess & Randall can have uninterrupted access to their unit to the east of the site.**

DC/17/0022/3 - West Mare West Mare Lane Pulborough

Extension to provide new kitchen, internal alteration to existing bathroom and detached garage with store and associated external works. (Householder & Listed Building Consent). **Amended Plans. No objection.**

DC/17/0652 - 19 Glebelands, Pulborough

First floor side extension over existing double garage. **No objection.**

Appendix 2

Appendix 2

