



# PULBOROUGH PARISH COUNCIL

*Working together for a better future*

PULBOROUGH PARISH COUNCIL  
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## **MINUTES OF PLANNING AND SERVICES COMMITTEE MEETING HELD ON THURSDAY 5th December 2019 AT THE SPORTS PAVILION**

**PRESENT:** Cllrs Esdaile, (Vice Chairman), Hare, Henly, Kay, & Kipp

**IN ATTENDANCE:** Mrs L Underwood (Deputy Clerk) & 2 members of the public (left after min 99).

In the absence of the Chairman, the Vice Chairman, Cllr. Esdaile chaired the meeting.

*The meeting opened at 7.29pm*

### **94. APOLOGIES FOR ABSENCE**

Apologies for absence were received and accepted from Cllrs Lawson, Trembling & Wallace.

### **95. DECLARATIONS OF INTEREST & CHANGES TO REGISTER OF INTERESTS**

There were no declarations of interest.

There were no changes to Register of Interests.

### **96. MINUTES**

The Committee **RESOLVED** to agree and approve the Minutes of the Meetings held on 7<sup>th</sup> November 2019 and the Chairman duly signed them.

#### **Clerk's Report**

From P&S Meeting on 28.11.19

#### **LI/19/0723 – Pulborough Service Station, Stane Street, Pulborough**

Following an objection to this application by the Parish Council, HDC's Licensing Department have advised that licensing applications are only sent to Parish Councils as a courtesy. HDC will not consider any objections but will note any relevant comments from Parish Councils or the public. In future, it might be more relevant to state whether the Parish Council supports or doesn't support a licensing application.

Additional Updates**HDC's Planning Development South Meeting on 19.11.19**

The Deputy Clerk confirmed that Cllr. Quested attended the above meeting on behalf of the Parish Council to speak as an objector for planning applications – DC/19/0209 – Mare Meadow, West Mare Lane, Pulborough & DC/19/0591 – Land a Wiltshire Farm, Pickhurst Lane, Codmore Hill, Pulborough as agreed by P&S members via email.

**HDC's Review of Horsham's Planning Enforcement Function meeting on 02.12.19**

Cllr. Quested had been registered to attend this meeting on behalf of the Parish Council, however following his resignation, his attendance was cancelled and no representative attended in his place.

**97. ADJOURNMENT FOR PUBLIC SPEAKING**

The Chairman welcomed Mrs Elizabeth Edwards to speak regarding agenda item 5, Planning Applications - DC/19/2110 – Hillview, Stream Lane, Nutbourne, Pulborough.

**Meeting adjourned: 7.32pm**

**Meeting reconvened: 7.35pm**

The Chairman thanked Mrs Edwards for taking the time to address the Committee.

**98. PLANNING APPLICATIONS**

The Committee, having considered the planning applications, **RESOLVED** that its representations be forwarded to HDC, attached to these Minutes as Appendix 1.

Members noted that planning application DC/19/1896 - Hillcroft Stane Street Codmore Hill Pulborough had only been received by the Parish Office that afternoon and because of timescales was added as a last minute application to discuss this evening. The Parish Council website and social media pages had been updated advising members of the public of this late addition to the agenda.

**99. PLANNING APPLICATIONS DECISIONS**

Members received details of planning decisions and enforcements since the last meeting.

**100. CORRESPONDENCE****HDC**

Email asking the Parish Council to help promote 'What the Flood' – Environment Agency 2019-20 Flood Action Campaign.

**Cllr. Kipp**

Email correspondence with WSCC regarding Swan Bridge. Copied to Committee. *Cllr. Kipp will forward this correspondence to Cllr. Arculus for information.*

**Cllr. Hare**

Email correspondence regarding planning application DC/19/0845 - Land at Junction of Hill Farm Lane and Stane Street. Copied to Committee.

**CPRE**

Letter appealing for funds. Copied to Committee.

**Resident**

Email regarding the Lower St consultation. Copied to Committee.

**101. ITEMS FOR NEXT P&S AGENDA**

There were no items for the next agenda.

**102. PAYMENTS**

The following payments were approved: -

Mr F Bushby (transferred already)	20.00
Came & Company	323.40
Pulborough Social Centre	34.48
West Sussex County Council	8,277.52
Burgess & Randall Ltd	39.78
PCC St Mary Pulborough	6.00
Laker Building & Fencing Supplies Ltd	46.20
HDC	26.60
HDC	47.20
HDC	39.90
HDC	47.20

***The meeting closed at 7.50pm***

.....Chairman

.....Date

**Appendix 1**

**Recommendations of the Planning & Services Committee meeting held on  
Thursday, 5<sup>th</sup> December 2019**

**DC/19/1988 – Ponders, Batts Lane, Pulborough (CE)**

Erection of a single storey rear extension with raised terrace, construction of a new front porch with internal alterations to the existing dwelling. **AMENDED DESCRIPTION. No objection.**

**DC/19/1501 - Cray Lane Level Crossing Broomers Hill Lane Codmore Hill Pulborough (EK)**

Installation of two red light violation cameras at Cray Lane level crossing, together with ancillary signage. **No objection.**

**DC/19/2110 – Hillview, Stream Lane, Nutbourne, Pulborough (JW)**

Demolition of existing double garage and link. Erection of a single storey side extension and conversion of loft into habitable living space with the installation of a dormer to the rear. **AMENDED PLANS. Objection – Overdevelopment & out of character with the area.**

**DC/19/1896 - Hillcroft Stane Street Codmore Hill Pulborough**

Erection of a single storey side extension and front porch. Conversion of garage into habitable living space for the use of a 1 bed detached annex with dormer window. **AMENDED PLANS. Objection – Over development, access issues and possible obstruction to neighbouring garages.**