



PULBOROUGH PARISH COUNCIL

Working together for a better future

ATTENTION: A PUBLIC SPEAKING ITEM HAS BEEN INCLUDED ON THE AGENDA. ANY RESIDENT WISHING TO SPEAK ON ANY ITEM SET OUT ON THIS AGENDA MUST INFORM THE PARISH CLERK NO LATER THAN 12 NOON THE DAY PRIOR TO THE MEETING.

You are hereby summoned to a meeting of the Finance & Policy Committee which will be held at the Sports Pavilion at the Sports & Social Club on **Thursday 23rd July 2015 at 7.30pm.**

AGENDA

1. APOLOGIES FOR ABSENCE

To receive and approve the apologies for absence.

2. DECLARATIONS OF INTEREST

To receive members declarations of interest on any agenda items.

3. MINUTES

To agree and sign the minutes of the meetings held on 25th June 2015, circulated previously, and to receive the Clerk's report.

4. PUBLIC SPEAKING

In accordance with Standing Order 1f, the Chairman will invite those residents who have given formal notice, to speak once only in respect of business itemised on the agenda and shall not speak for more than **5 minutes** or **10 minutes** if he/she is speaking on behalf of others such as a residents group.

5. PARISH COUNCIL FINANCES

To receive Bank Reconciliations for Cashbooks 1 and 2 as at 1st June 2015 and agree to bank statements. Copied to Committee.

To receive a summary of income and expenditure compared to budget for the 1st quarter ending 30th June 2015. Copied to Committee.

To receive a summary of earmarked funds as at 30th June 2015. Copied to Committee.

To receive a summary of outstanding invoices.

To agree Councillor to carry out quarterly inspection as per Internal Control Policy.

6. LASER CONTRACT RENEWAL

To receive notification of renewal in October 2016, discuss and agree action. Copied to Committee.

7. ELECTRONIC AGENDAS

As requested by Cllr Qusted.

8. NEIGHBOURHOOD PLAN BUDGET

As requested by Cllr Tilbrook.

9. CORRESPONDENCE

To note items of correspondence and to give guidance to the Clerk in responding.

10. **MATTERS RAISED BY COUNCILLORS FOR INCLUSION ON THE NEXT AGENDA AND ITEMS TO BE PUBLICISED ON SOCIAL MEDIA**
11. **PAYMENTS**
To approve the payments for signing. (Details to be circulated to members prior to meeting)

Dated 17th July 2015

Sarah Norman
Clerk

01798 873532
clerk@pulboroughparishcouncil.gov.uk
Swan View, Lower Street, Pulborough, RH20 2BF