



**PULBOROUGH PARISH COUNCIL**  
*Working together for a better future*

**ATTENTION: A PUBLIC SPEAKING ITEM HAS BEEN INCLUDED ON THE AGENDA. ANY RESIDENT WISHING TO SPEAK ON AN ITEM SET OUT ON THIS AGENDA MUST INFORM THE PARISH CLERK NO LATER THAN 12 NOON THE DAY PRIOR TO THE MEETING.**

Members of the public are welcome to attend all Council and Committee meetings – please check [www.pulboroughparishcouncil.gov.uk](http://www.pulboroughparishcouncil.gov.uk) in case of any meeting cancellations.

Members of the public wishing to hear this virtual meeting may do so by telephone, access details are at the foot of the agenda.

You are hereby summoned to a meeting of the Finance & Policy Committee which will take place virtually using Microsoft Teams on **Thursday 19<sup>th</sup> November 2020, at 7.30pm**. The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings (England and Wales) regulations 2020 (“the Regulations”) came into force on 4<sup>th</sup> April 2020. The Regulations enable local councils to hold remote meetings (including by video and telephone conferencing) for a specified period until May next year.

**Heather Knight**  
Clerk

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Swan View, Lower Street, Pulborough, RH20 2BF

**Dated: 12<sup>th</sup> November 2020**

**AGENDA**

- 1. Apologies for Absence**  
To receive and approve apologies for absence.
- 2. Declarations of Interest and Changes to Register of Interests**  
To receive members declarations of interest on any agenda items and to note any changes to councillors' register of interests.
- 3. Minutes**  
To approve the minutes of the online meeting held on 22<sup>nd</sup> October 2020 (*attached unless previously circulated*) and to receive the Clerk's report.
- 4. Public Speaking**  
In accordance with standing order 1f, the chairman will invite those residents who have given formal notice to speak once only in respect of business itemised on the agenda and shall not speak for more than **5 minutes** or **10 minutes** if he/she is speaking on behalf of others such as a residents group.
- 5. Parish Council Finances**
  - To receive bank reconciliations for cashbooks 1 and 3 as at 31st October 2020 (*if available*) and compare to bank statements
  - To note creditor invoices more than 30 days outstanding
- 6. Budget and Resulting Precept Requirement for 2021/22**  
To agree potential budget for the 2021/22 civic year for recommendation to full Council (*draft attached*).

7. **Sports Pavilion Development Project**  
Verbal update and to note pre-planning application advice from HDC.
8. **Covid-19 Financial Impacts: Tenant Rent Review Request**  
To consider correspondence from Sports & Social Club regarding rent for the period of the second Government lockdown (*email copied to Committee*)
9. **West Sussex Pension Fund: Funding Strategy Statement Consultation**  
To consider the WSPF consultation on substantial changes to the Funding Strategy Statement, for response by 7<sup>th</sup> December 2020. (*email/documents forwarded to Committee*)
10. **Internal Audit Report (Interim)**  
To note the Internal Auditor's Report 2020-21 (Interim) by Auditing Solutions Ltd and recommend to full Council for adoption. (*email forwarded to Committee*)
11. **Staffing**  
To note Clerk's verbal, confidential, report on recent staffing matters.
12. **Correspondence**  
To note items of correspondence. (*list attached*).
13. **Payments**  
To approve payments for signing. (*details to be circulated to members prior to meeting*).

***Agenda item 11 may contain confidential items in part, and therefore require a resolution to exclude public and press (SO 1c refers)***

**MEMBERS OF THE PUBLIC WISHING TO HEAR THE MEETING LIVE SHOULD  
DIAL: 0203 8555316 (normal local call rate applicable)**

**I.D. FOR THE MEETING: 354 569 339#**

**You will be asked your name and allowed audio access only unless you have pre-registered to speak or are a Member of the Parish Council**

**Meetings will be recorded for officer note taking purposes and destroyed on publication of Minutes**