



PULBOROUGH PARISH COUNCIL

Working together for a better future

ATTENTION: THE PUBLIC HAVE A RIGHT TO ATTEND THIS MEETING AND THEREFORE A PUBLIC SPEAKING ITEM HAS BEEN INCLUDED ON THE AGENDA.

ANY RESIDENT WISHING TO SPEAK ON ANY ITEM SET OUT ON THIS AGENDA MUST INFORM THE PARISH CLERK NO LATER THAN 12 NOON THE DAY PRIOR TO THE MEETING.

Members of the public are welcome to attend all Council and Committee meetings – please check www.pulboroughparishcouncil.gov.uk in case of any cancellations.

Members of the public wishing to hear this virtual meeting may do so by telephone, access details are at the foot of the agenda.

You are hereby SUMMONED to an Ordinary Meeting of Pulborough Parish Council which will be held **virtually/online** on **Thursday, 21st January 2021 at 7.30pm.**

The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings (England and Wales) regulations 2020 (“the Regulations”) came into force on 4th April 2020. The Regulations enable local councils to hold remote meetings (including by video and telephone conferencing) for a specified period until May next year.

**Heather Knight
Clerk**

Swan View, Lower Street, Pulborough, RH20 2BF
Tel: 01798 873532 clerk@pulboroughparishcouncil.gov.uk

Dated: 14th January 2021

AGENDA

- 1. Apologies for Absence**
Chairman's welcome and to approve apologies for absence.
- 2. Declarations of Interest and Changes to Register of Interests**
To receive Councillors' declarations of interest on any of the agenda items and to note any changes to Councillors' Register of Interests.
- 3. Minutes of Full Council**
To approve the Minutes of the online Council Meeting held 26th November 2020 (*attached*) and to receive the Clerk's report on issues raised at the meeting.
- 4. Committee Meeting Minutes**
To receive and consider Minutes, Reports and Recommendations of Committees (other than separate agenda items) :-
 - 4.1 Planning and Services Committee**
To receive the Minutes of the online Meetings held on 26th November and 3rd December 2020, and 7th January 2021 (*attached unless previously circulated*), and to receive the Clerk's report on issues raised at the meetings.

4.2 Recreation and Open Spaces Committee

No meetings have been held in time to report to January Council meeting – minutes of 14th January 2021 committee meeting will go through February Council meeting.

4.3 Finance and Policy Committee

To receive the Minutes of the online Meeting held on 19th November 2020 (*attached unless previously circulated*), and to receive the Clerk's report on issues raised at the meeting. The Minutes include recommendation to adopt the Internal Audit Report 2020-21 (Interim) (*copied to Council*)

[NB: Separate agenda item for consideration of Budget]

5. Adjournment for public speaking:-

The Chairman will invite those residents who have given formal notice to speak once only in respect of:

- a) business itemised on the agenda and residents shall not speak for more than **5 minutes** or **10 minutes** if he/she is speaking on behalf of others such as a residents' group.
- b) if time permits, any other business not itemised on the agenda for which no discussion/decision is permitted, and residents shall not speak for more than **2 minutes**.

6. District and County Reports

To receive reports from the District and County Councillors.

7. Sussex Green Living

To receive short presentation from founder of Sussex Green Living, Carrie Cort, on environmental issues and local 'green' initiatives.

8. Budget 2021-22

To agree the budget and required precept for the year ending 31st March 2022, following discussion at previous meeting and recommendations from Finance & Policy Committee (*draft budget options attached*).

9. HDC Public Space Protection Order (PSPO) Consultation

To consider responding to HDC PSPO Consultation on renewing the PSPO for a further three years (1st April 2021-31st March 2024) with new prohibitions. Consultation deadline 31st January 2021 and consultation details can be found at www.horsham.gov.uk/pspoconsultation (*copied to Council*)

10. Pulborough Neighbourhood Plan – Appointment of Independent Examiner

To approve the recommendation from Pulborough Neighbourhood Plan Steering Group for the formal appointment of Chartered Town Planner John Slater, of John Slater Planning Ltd as the Independent Examiner (Regulation 17) (*CV copied to Council*)

11. External Audit Report 2020

To note completion of the external audit by Moore, and receipt of signed report and certificate confirming that review of Sections 1 and 2 of the Annual Governance and Accountability Return is in accordance with proper practices, and that no matters have arisen causing concern that relevant legislation and regulatory requirements have not been met. To also note that statutory publication of Notice of Completion of Audit on the Parish Council website and notice boards had taken place by 30th November 2020, as required.

12. Sports Pavilion Rebuild / Refurbishment Project

To consider Pre-Planning Application advice and Working Group recommendations regarding quotations for external reports required for full planning application validation: Planning Statement; Surface Water Drainage Statement; Energy Statement (*attached*) totalling circa £5,660 + VAT, and possible Biodiversity and Landscape Assessment Statements (*confirmation and fees awaited*)

(copied to Council)

- 13. Representatives on Outside Bodies**
To receive brief reports from Members representing the Council on other organisations
- 14. Correspondence**
To note items of correspondence as per list circulated. *(Copied to Council)*.
- 15. Chairman's Announcements and Urgent Matters**
- 16. Payments**
To approve the payments list for signing. *(Details to be circulated prior to meeting)*

**Members of the public wishing to hear the meeting live should dial: 0203 8555316
(normal local call rate applicable)
Phone Conference ID: 330 783 390#**

You will be asked your name and allowed audio access to the meeting, unless you have pre-registered to speak or are a Member of the Parish Council.

Meetings may be recorded for officer note taking purposes and will be destroyed thereafter.