

PULBOROUGH PARISH COUNCIL

Working together for a better future



PULBOROUGH PARISH COUNCIL
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MINUTES OF PLANNING AND SERVICES COMMITTEE MEETING HELD ON THURSDAY 6TH OCTOBER 2016 AT PULBOROUGH SPORTS AND SOCIAL CLUB

PRESENT: Cllrs Tilbrook (Chairman), Henly, Kay, Lawson and Queded

IN ATTENDANCE: Mrs H Knight (Clerk)
Mr K Watson (HNW Architects) (part of meeting)
Mr A Harwood (Harwoods Group) (part of meeting)
Ms J Sleeman (Chichester College) (part of meeting)
3 members of the public (part of meeting)

The meeting opened at 7.30pm

78. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs C Esdaile, J Esdaile, E Kipp and Wallace.

79. DECLARATIONS OF INTEREST

There were no declarations of interest.

80. MINUTES

The Committee **RESOLVED** to agree and approve the Minutes of the Meetings held on 1st and 15th September 2016 and that the Chairman duly sign them, subject to the Minutes of 1st September being amended under Min. 68 to replace the date "1940" with the date "1858".

Clerk's Report to meeting 1.9.16

Min. 60 – Planning Applications – DC/16/1860 – The Anchorage, Coombelands Lane

A letter was sent to the WSCC Area Highways Manager, as instructed, on 7th September 2016. A reply has been received, stating that he cannot comment on planning applications and the letter has been forwarded onto Strategic Planning. The reply has been circulated in 'Additional Correspondence'.

Min. 62 – Ransoms Site-Update

A letter was sent to the WSCC Area Highways Manager, as instructed, on 20th September 2016, but as yet, no reply has been received.

Min. 63 – Weight & Width Restriction on A29 & A283

An email was sent to the WSCC Area Highways Manager to chase up dates for a meeting regarding Lower St, on 21st September 2016, but as yet no reply has been received.

Min. 69 – Grit Bin

The Parish Council are still waiting approval for a license from Highways for the grit bin. Upon receipt of the approval, the bin will be ordered, but timescales will have to be watched, so as not to miss the salt delivery. WSCC are aware of these timescales.

Min. 68 - Pulborough Station

Officers have not sought a meeting with Network Rail as Cllr. Tilbrook has advised to put on hold at present as a meeting is also being sought with Network Rail regarding the new car park proposals, which is proving difficult.

Additional Update - Christmas Trees in Lower St

The Assistant Clerk obtained comparative quotations for the Christmas trees in Lower St, for this year. Please note that the existing supplier is still the most competitive quote, so the Parish Office will continue to work with them.

81. ADJOURNMENT FOR PUBLIC SPEAKING

The meeting was adjourned from 7.35-7.44pm to allow a member of the public, who identified himself as a resident and the applicant, to speak to the Committee regarding planning application DC/16/1957.

82. HARWOODS GROUP & HNW ARCHITECTS

Members were addressed by representatives of the Harwoods Group, HNW Architects and Chichester College regarding proposals for the Harwood Group in Pulborough and the surrounding area. It was noted that a joint planning application is to be submitted by the Harwoods Group and Chichester College relating to a site outside the parish of Pulborough. Members felt this was still of interest and relevant to Pulborough residents and would wish to comment on the planning application once submitted. It was noted that a public consultation is taking place at Brinsbury College on 13th October 2016. Members were also briefed regarding the landowners' initial intentions for the present Harwoods site in Pulborough.

83. PLANNING APPLICATIONS

The Committee considered the planning applications, attached to these Minutes as Appendix 1.

84. PLANNING APPLICATIONS DECISIONS

Members received details of planning decisions and enforcements since the last meeting.

85. LOCAL INFORMATION REQUIREMENTS FOR VALIDATION

Having considered the draft document, surprise was expressed that the District Council has not included the submission of CAD drawings as mandatory, which, given the advances of modern technology, it was felt would be appropriate for multiple developments. It was **RESOLVED** that the Clerk be instructed to respond to the consultation advising that the Council recommends that this be included as part of the mandatory criteria for any development of 5+ houses for the final document.

86. HIGHWAYS

This item was deferred to a later meeting as the Members requesting the item were not present.

87. CORRESPONDENCE

WSCC

- Notification of changes to Household Waste Recycling Sites. Copied to Committee.
- Email from Area Highways Manager confirming receipt of letter regarding DC/16/1860 and DC/15/1547 - The Anchorage, Coombelands Lane and advising that his responsibility is towards maintenance and management of the existing highway infrastructure, so a copy of the letter has been forwarded to Strategic Planning. Copied to Committee.

Action in rural Sussex (AirS)

Invitation to attend the AGM on 12th October 2016 at Lewes Town Hall, along with a copy of the Annual Review.

Southern Water

First National Drought Study-Have your say. Copied to Committee.

HDC

- Notification of launch of a new service called 'Bulky Bag', offering residents an alternative and cheaper way than a skip to dispose of their waste.
- Update regarding Parsons Field. Copied to Committee.
- Email confirming the adoption of the Billingshurst Village Centre Supplementary Planning Document.
- Notification of an appeal lodged for DC/16/0959 - 18 Chestnut Walk, Pulborough.
- Poster advertising a 'Winter Wellness Event' on 12.10.16, 9am-1pm at Drill Hall, Denne Rd Horsham. To book a place call Debra Young on 01403 215642.

Horsham District Archaeology Group (HDAG)

Information regarding planning applications and heritage assets. Copied to Committee.

Rural Services Network

Newsletter regarding 'Spotlight on Older people in Rural Areas'. Copied to Committee.

Brinsbury College

Invitation to a public consultation event for the proposed application plans at Brinsbury College. Copied to Committee.

SDNPA

Notification of agenda and meeting papers for the SDNPA Planning Committee on 13.10.16.

NOOK Studio Ltd

Email regarding a proposal to support local self-build initiatives. Copied to Committee.

Rampion Offshore Wind Farm

Newsletter - October 2016.

88. MATTERS RAISED BY COUNCILLORS FOR INCLUSION ON THE NEXT AGENDA

- Heavy Traffic Management - Cllr B Kay to contact the programme 'Inside Out'
- Pavement conditions - Cllr R Quested
- New Post Office services at Elite Garage - Cllr B Kay

89. ITEMS TO BE PUBLICISED ON SOCIAL MEDIA

Cllr Kay advised that St Mary's School were fundraising for a new boiler and would provide details of events to the Clerk for publicising if possible.

90. PAYMENTS

The following payments were approved and cheques were signed:-

L Ellis	20.00
Pulborough Social Centre	1321.50
Burgess & Randall Ltd	13.36
Viking	228.88
Sovereign Design Play Systems Ltd	6490.14
Wesley's Window Cleaning	144.00
R Requested	42.30
E Kipp	21.15
Came & Company	4825.45
EDF Energy	195.88
Horsham Matters Ltd	3515.86
Horsham District Council	508.00

The meeting closed at 8.40pm

.....Chairman

.....Date

Planning & Services Committee meeting held on
Thursday, 6th October 2016

PLANNING APPLICATIONS

DC/16/1957 - Ashley House Station Road Pulborough

Minor Modifications to existing garage/office/games room to create separate dwelling with three bedrooms. New branch added to existing driveway to vehicular access to main house.

NO OBJECTION

DC/16/2030 - Todhurst House Stane Street North Heath Pulborough

Overhead Lines, Installation of new LV overhead service line from existing pole 551436 to Todhurst House.

NO OBJECTION

DC/16/1973 - National Westminster Bank Plc Station Road Pulborough

Change of Use of ground and first floor from Financial Services (Bank) to three dwelling units. New dwellings to include 2 x 2-beds flats on the ground floor and 1 x 3-bed flat on the first floor.

NO OBJECTION

DC/16/2026 - Staalcot Farm Stall House Lane North Heath

Removal of existing agricultural store/barn building and replacement with new agricultural barn.

NO OBJECTION

DC/16/0883 - Southdown Automotive Unit 4 Stane Farm Stane Street

Change of use from service and repair of customer cars to include an M.O.T. station.

Amended.

NO OBJECTION

DC/16/2006 -Broomers Hill Park Broomers Hill Lane Codmore Hill

Reserved matters pursuant to DC/13/1048 (Proposed development of 10 No. B1/B8 units with 55 parking spaces, 2 disabled spaces & 10 LGV parking spaces and outline consent for a further B1/B8 unit with 10 car parking spaces).

NO OBJECTION

Trees

DC16/2010 - Andrews Cottage Rectory Lane Pulborough

Coppicing x 2 Hazel Trees and Surgery x 1 Flowering Cherry Tree (Works to Trees in a Conservation Area).

NO OBJECTION

DC/16/2131 - Ancaster House Church Place Pulborough

Fell x 1 Cherry Tree (Works to Trees in a Conservation Area).

NO OBJECTION