



PULBOROUGH PARISH COUNCIL

Working together for a better future

ATTENTION: THE PUBLIC HAVE A RIGHT TO ATTEND THIS MEETING AND THEREFORE A PUBLIC SPEAKING ITEM HAS BEEN INCLUDED ON THE AGENDA. ANY RESIDENT WISHING TO SPEAK ON ANY ITEM SET OUT ON THIS AGENDA MUST INFORM THE PARISH CLERK NO LATER THAN 12 NOON THE DAY PRIOR TO THE MEETING. THE ROOM WILL HAVE A LIMITED CAPACITY DUE TO SOCIAL DISTANCING, SO ATTENDANCE AT THE MEETING FOR PUBLIC IS NOT GUARANTEED.

You are hereby SUMMONED to a meeting of the Recreation & Open Spaces Committee to be held in the Rother Hall at Pulborough Village Hall on **Thursday 13th January at 7.30pm.**

**Heather Knight
Clerk**

Dated 6th January 2022

Swan View, Lower Street, Pulborough, RH20 2BF
Tel: 01798 873532 clerk@pulboroughparishcouncil.gov.uk

AGENDA

- 1. APOLOGIES FOR ABSENCE**
To receive and approve the apologies for absence.
- 2. DECLARATIONS OF INTEREST & CHANGES TO REGISTER OF INTERESTS**
To receive Councillors' declarations of interest on any of the agenda items and to note any changes to Councillors' Register of Interests.
- 3. MINUTES**
To approve the Minutes of the Meeting held on 11th November 2021 (attached, unless circulated previously) and to receive the Clerk's report.
- 4. PUBLIC SPEAKING**
In accordance with Standing Order 1f, the Chairman will invite those residents who have given formal notice, to speak once only in respect of business itemised on the agenda and shall not speak for more than **5 minutes** or **10 minutes** if he/she is speaking on behalf of others such as a residents group.
- 5. RECREATION CLUB REPORTS**
To receive any recreation club reports and discuss any items notified to the Parish Office ahead of the meeting.

6. NEW MULTI USE GAMES AREA (MUGA)

This item was previously discussed at the Full Council meeting on 25.11.21, min. no. 88 – since this meeting it was agreed with the Chairman & Vice-Chairman of the Council, outside of a meeting, to obtain detailed quotations (which may be subject to site surveys) to enable registration of the Parish Council's interest for a funding bid with SDNPA & HDC.

To discuss and agree the following:

- To receive quotations (some subject to a site survey) and recommend to Full Council the preferred supplier, preferred options and the amounts (to include VAT) to submit for the estimated funding bid to SDNPA & HDC. *Copied to Committee.*
- If agreed to submit a bid, to recommend to Full Council the amount the Parish Council will contribute to the project. *Copied to Committee.*
- If agreed to submit a bid, to approve the cost of £234.00 for the planning application fee. *Copied to Committee.*
- To provide guidance to the Clerk answering the following funding application questions: **Please come to the meeting with prepared comments.**
 - Project Summary & Outcomes – why it's needed, who it will directly/indirectly benefit and how will it benefit the SDNP? (see *application help notes*).
 - Project Start Date.
 - Project Risks (see *application help notes*).

7. TREE INSPECTION SURVEY

To receive and agree a quotation for the triennial tree inspection survey. *Copied to Committee.*

8. TREES ON MAIN RECREATION GROUND

To receive and consider a report and quotation from Beechdown Arboriculture Ltd on the reported trees on the main recreation ground. To decide whether to carry out the works now or wait for triennial tree inspection survey. *Previously discussed at the R&OS meeting on 14.10.21, min no 38 – Clerk's report. Copied to Committee.*

9. OFFER OF FREE TREES ON PARISH COUNCIL LAND

To receive a tree surgeon's advice on suitable locations for free trees and decide if the free tree offer should be accepted and if so, where any trees should be planted. *Previously discussed at the R&OS meeting on 14.10.21, min no. 43. Copied to Committee.*

10. SDNPA CALL FOR NATURE SITES

To receive the above request and consider any Parish Council sites. *Copied to Committee.*

11. FENCE AT ALLOTMENTS

To further consider broken fence at allotments following no response from Parish Council's letter to property owner. *Copied to Committee.*

12. PLAYGROUND INSPECTIONS

To receive and agree a quotation for playground inspections. *Copied to Committee.*

13. CORRESPONDENCE

To note items of correspondence and to give guidance to the Clerk, where necessary, in responding. Copied to Committee.

14. PAYMENTS.

To approve the payments for signing and transferring.