



# PULBOROUGH PARISH COUNCIL

*Working together for a better future*

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## **MINUTES OF PLANNING AND SERVICES COMMITTEE MEETING HELD ON THURSDAY 6<sup>th</sup> June 2019 AT THE SPORTS PAVILION**

**PRESENT:** Cllrs Wallace (Chairman), C Esdaile, Hare, Henly, Kay, Kipp, Lawson, Quedsted & Trembling.

**IN ATTENDANCE:** Mrs L Underwood (Deputy Clerk) & 7 members of the public (left after min. no.5).

*The meeting opened at 7.30pm*

**1. APOLOGIES FOR ABSENCE**

There were no apologies for absence.

**2. DECLARATIONS OF INTEREST & CHANGES TO REGISTER OF INTERESTS**

There were no declarations of interest.

There were no changes to Register of Interests.

**3. MINUTES**

The Committee **RESOLVED** to agree and approve the Minutes of the Meetings held on 2nd May 2019 and the Chairman duly signed them.

**Clerk's Report**

There was no Clerk's report.

**4. ADJOURNMENT FOR PUBLIC SPEAKING**

The Chairman welcomed Mr Cripps and invited him to speak regarding agenda item 5, Resident Request – For Pulborough Parish Council (PPC) to Undertake Their Own Road Safety Audit (RSA) In Station Rd, Pulborough.

**Meeting adjourned: 7.33pm**

**Meeting reconvened: 7.40pm**

The Chairman thanked Mr Cripps for taking the time to address the Committee.

**5. RESIDENT REQUEST - FOR PULBOROUGH PARISH COUNCIL (PPC) TO UNDERTAKE THEIR OWN ROAD SAFETY AUDIT (RSA) IN STATION RD, PULBOROUGH**

Members noted and commented, from the comments that Mr Cripps made in the public speaking session and copy emails received prior to the meeting from Arun Prospect residents, the following:

- Residents are not able to park in the vicinity of their properties because of commuter parking.
- Arun Prospect is not a private road as some nearby residential roads are.
- Part of the Willowmead development includes an additional car park for the train station and the installation of bollards along Stopham Road. It is hoped that commuters who currently park along Stopham Road will use this new car park, however, Members and local residents do not think that the new car park will be fully utilised because of the high car parking charges and further parking issues in residential roads will arise. Members commented that the new car park must be in place before the installation of bollards on Stopham Road, the Deputy Clerk will contact the Willowmead developers to enquire about this.
- The Station car parks are/will be run by a third party and the Parish Council has previously requested consideration of lowering car park charges, but to no avail.
- WSCC no longer install controlled parking zones as they have previously done in areas like Billingshurst & Haywards Heath as they have replaced them with the RSA programme.
- When commenting on the old NatWest building planning application, Members highlighted the parking issues at the time, but the planning application was still approved by Horsham District Council (HDC).

After much discussion, Members **AGREED** that PPC did not have the budget to conduct its own RSA and it was noted that there is no proof an RSA will resolve the issues. Members commented that Pulborough should be added to the WSCC RSA programme as and when resources permit, as suggested by WSCC's Traffic Officer for the Horsham Area. Members **AGREED** that PPC should work with the residents to help solve this matter. In the first instance, Members **RESOLVED** to do the following:

- The Deputy Clerk will forward all resident email correspondence (redacting personal details) to representatives of WSCC Highways, the County Councillor, District Councillors and a representative at HDC's Planning Department requesting that WSCC make an exception to their 'freeze' on controlled parking zones and adopt a system similar to that in Billingshurst for the benefit of residents in Arun Prospect. Also noting that because of the implementation of the controlled parking zone in Billingshurst, this has moved the problem to Pulborough as commuters are driving to Pulborough station instead of using Billingshurst station.

Mr Cripps commented that he has contacts who may know of RSA consultants that are not as costly as the figures quoted by WSCC.

Mr Cripps and the Parish Council will keep in touch regarding all the matters discussed this evening.

**6. PLANNING APPLICATIONS**

The Committee, having considered the planning applications, **RESOLVED** that its representations be forwarded to HDC, attached to these Minutes as Appendix 1.

**7. PLANNING APPLICATIONS DECISIONS**

Members received details of planning decisions and enforcements since the last meeting.

**8. CORRESPONDENCE**

**HDC**

Notification of planning application DC/19/0998 – BP Harwoods Garages Ltd, London Rd, Pulborough – Demolition of existing/former petrol filling station canopy. (No comments required on this application).

**Resident**

Email correspondence between a resident and the Parish Office regarding the parking around the Corn Store. Copied to Committee.

**9. ITEMS FOR NEXT P&S AGENDA**

Cllr. Kipp would like to provide an update on Swan Bridge, she will contact the Parish Office with the full proposal for the agenda item.

Cllr. Quedstedt mentioned that there was no feedback/reply to the Committee's comments on the 'Local Requirements for the Validation of Planning Applications Consultations' and would like the P&S Committee to consider writing to them. The Deputy Clerk commented that HDC don't usually comment or give feedback on consultation replies, but she will chase HDC for some feedback, so this item will not need to go on the next agenda.

**10. PAYMENTS**

The following payments were approved: -

Mrs H Knight	27.47
Burgess & Randall Ltd	5.48
Mr C Reid	16.47
Glasdon UK Ltd	9.36
Village Nurseries	648.00
Pulborough Social Cte	43.02
Legal & General	1229.62
Horsham District Council	51.09
Horsham District Council	28.79

***The meeting closed at 8.35pm***

.....Chairman

.....Date

**Appendix 1**

**Recommendations of the Planning & Services Committee meeting held on  
Thursday, 6<sup>th</sup> June 2019**

**PLANNING APPLICATIONS**

**DC/19/1059 & 1060 -Tesco Stores Limited London Road Pulborough**

(1059) - Change of use from 6 parking spaces and a portion of grass area to hand car wash and valeting operation including the installation of a cabin, erection of a canopy, ANPR and a CCTV camera. (1060) - Advertisements of the hand car wash.

**Objection – this is surplus to requirements given there are other local businesses that offer this service. The loss of the car park spaces would be detrimental to Pulborough Medical Group who share the car park.**

**DC/19/1074 & 1075 – Nyetimber Farm Barn, Gay Street, Pulborough**

Change of use of agricultural barn to provide a reception space for invited guests of Nyetimber with ancillary kitchen, W/C, accommodation and associated works. (Full Planning & Listed Building Consent). **No objection.**

**DC/19/1100 – Tresleigh Gay Street Lane North Heath Pulborough**

Erection of single storey rear and side extensions with internal alterations. **No objection.**

**DC/19/1116 – Annexe 9 Cobbetts Mews Lyntons Pulborough**

Change of use of an annexe to an independent dwelling. **Objection – access (on a temporary licence) is over private land not in the property's ownership.**

**DC/19/0723 – North Wing Holme Manor Mare Hill Road Pulborough**

Erection of a single storey side extension (amended plans). **No objection as Members note that this application is already approved under DC/18/1868, although Members still think this is unsuitable.**

**Trees**

**DC/19/1011 - Long Platt The Street Nutbourne Pulborough**

Fell 2 x Spruce Trees (Works to Trees in a Conservation Area). **No objection.**