



PULBOROUGH PARISH COUNCIL
Working together for a better future

ATTENTION: THE PUBLIC HAVE A RIGHT TO ATTEND THIS MEETING AND THEREFORE A PUBLIC SPEAKING ITEM HAS BEEN INCLUDED ON THE AGENDA. ANY RESIDENT WISHING TO SPEAK ON ANY ITEM SET OUT ON THIS AGENDA MUST INFORM THE PARISH CLERK NO LATER THAN 12 NOON THE DAY PRIOR TO THE MEETING.

You are hereby SUMMONED to a meeting of the Finance & Policy Committee to be held in the Rother Hall at Pulborough Village Hall on **Thursday 27th October 2022 at 7.30pm.**

Heather Knight
Clerk

01798 873532 clerk@pulboroughparishcouncil.gov.uk
Swan View, Lower Street, Pulborough, RH20 2BF

Dated: 20th October 2022

AGENDA

- 1. Apologies for Absence**
To receive and approve apologies for absence.
- 2. Declarations of Interest and Changes to Register of Interests**
To receive members declarations of interest on any agenda items and to note any changes to councillors' register of interests.
- 3. Minutes**
To approve the minutes of the meeting held on Thursday 28th July 2022 (*attached unless previously circulated*) and to receive the Clerk's report.
- 4. Public Speaking**
In accordance with standing order 1f, the chairman will invite those residents who have given formal notice to speak once only in respect of business itemised on the agenda and shall not speak for more than **5 minutes** or **10 minutes** if he/she is speaking on behalf of others such as a residents group.
- 5. Parish Council Finances**
 - To receive bank reconciliations for Cashbook 1 as at 30th April, 31st May, 30th June, 31st July, 31st August and 30th September 2022 (*to follow*) and for Cashbook 3 as at 30th April, 31st May, 30th June, 31st July, 31st August, and 30th September 2022, (*to follow*), and compare to bank statements;
 - To receive a summary of Income & Expenditure compared to budget to 30th June 2022 and to 30th September 2022 (*to follow*);
 - To note quarterly statement of earmarked reserves to 30th September 2022 (*to follow*);
 - To appoint Councillors to undertake quarterly financial inspection to 30th June and September 2022, as per Internal Control Policy;
 - To note creditor invoices more than 30 days outstanding.
- 6. Sports Pavilion Development Project**
To note any update on the project, if available, regarding the planning application progress.

- 7. S106/CIL Monies**
To note HDC October quarterly report of Unspent / Potential S106 or CIL monies (*copied to Committee*).
- 8. Leases – Pulborough Bowling Club**
To note response from Pulborough Bowling Club to previous Committee proposals;
To note any legal advice received following unavoidable change of solicitor.
To consider next actions.
- 9. Licences – Pulborough Football Club**
To consider Club request for change to payment arrangements (*copied to Committee*)
- 10. Licences – Pulborough Cricket Club**
To consider report and proposal from new Club management regarding future arrangements for use of the sports pavilion and recreation ground (*copied to Committee*)
To consider any action necessary.
- 11. Allotment Rent Review 2023-24**
To consider plot rental fees for the next financial year, for implementation 1st October 2023.
- 12. Budget 2023-24**
To discuss potential budget for the 2023-24 financial year (*draft to be circulated*)
- 13. Grant Aid 2022-23**
To consider appointing Grant Aid Working Party to review grant aid 2022 applications and make recommendation to the November Committee meeting.
- 14. West Sussex Pension Fund (WSPF)**
To consider WSCC request for feedback on WSPF actuarial valuation Funding Strategy Statement, for response by 4th November 2022 (*forwarded to Committee*)
- 15. Correspondence**
To note items of correspondence. (*None*)
- 16. Payments**
To approve payments for signing. (*Details to be circulated to members prior to meeting*)

Agenda items 8, 9 and 10 may contain confidential items, and therefore require a resolution to exclude public and press (SO 3d refers)