



PULBOROUGH PARISH COUNCIL

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**MINUTES OF THE ANNUAL MEETING OF PULBOROUGH PARISH COUNCIL
HELD VIRTUALLY USING MICROSOFT TEAMS
ON THURSDAY 6TH MAY 2021**

The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings (England and Wales) regulations 2020 ("the Regulations") came into force on 4th April 2020. The Regulations enable local councils to hold remote meetings (including by video and telephone conferencing) for a specified period until 7th May 2021.

Present: Cllrs Hare, Clarke, Ellis-Brown, Esdaile, Henly, Hunt, Kay, Kipp, Lawson, Riddle and Trembling

In Attendance: Heather Knight (Clerk)

Due to technical issues, the meeting was commenced later than the published start time of 7.00pm.

The meeting opened at 7.32pm

1. ELECTION OF CHAIRMAN OF THE COUNCIL

As retiring Chairman, Cllr Hare chaired this item, and thanked Members for their support during the previous two years in office. Due to the pandemic, social restrictions and legislation changes, no Annual Council Meeting had taken place in 2020 and with Members' agreement Cllr Hare had continued a second term of office.

One nomination had been received for the position of Council Chairman 2021-22, for Cllr I Hare, which was duly proposed and seconded.

RESOLVED: that Cllr Ian Hare be elected Chairman of the Council for the ensuing municipal year. Cllr Hare then signed the Declaration of Acceptance of Office of the Chairman in view of the Clerk and Members. The Declaration of Acceptance of Office would be duly returned to the Clerk for counter signature and filing. Cllr Hare then continued as Chairman of the meeting.

2. ELECTION OF VICE-CHAIRMAN OF THE COUNCIL

One nomination had been received for the position of Council Vice Chairman 2021-22, for Cllr P Clarke, which was duly proposed and seconded.

RESOLVED: that Cllr Paul Clarke be elected Vice-Chairman of the Council for the ensuing municipal year.

3. APOLOGIES FOR ABSENCE

Apologies for absence were received, and reason approved, from Cllr Harvey (medical circumstances). Cllr Court had been unable to access the meeting due to technical issues and apologies were accepted.

4. DECLARATIONS OF INTEREST

There were no declarations of interest made and no requests for dispensation had been made. No changes to Councillors' Register of Interests.

5. APPROVAL OF THE MINUTES OF THE FULL COUNCIL MEETING HELD ON 15TH APRIL 2021

It was **RESOLVED** to approve the Minutes of the online Meeting held on 15th April 2021 as a true and accurate record of the proceedings, and the Chairman would duly sign them. There was no Clerk's Report.

6. PLAYGROUND INSPECTION REPORT MARCH 2021: COSTS FOR REQUIRED URGENT WORKS

Following initial consideration by the Recreation & Open Spaces Committee of the six monthly Playground Inspection Report, this item had been referred to full Council of 15th April 2021. The Committee had recommended that the Council consider urgent Priority 1 and Priority 2 works identified in the report, which exceeded the Committee spending threshold.

The Council had set a financial limit on the P1s in line with the lower of the two quotations received at that time for P1 works. The final decision on the matter and consideration of P1 and P2 works altogether had been deferred whilst further quotations were sought for consideration on 6th May 2021.

Members considered the four quotations received together with two spreadsheet reports, one itemising each quote and the second setting out separate comparisons of the P1, P2 and P3 works identified in the Playground Inspection Report (all documents circulated to Council).

Following considerable discussion the following was **RESOLVED**:

- That the quotations from Kompan Ltd be accepted and that Kompan Ltd be appointed to undertake the Priority 1 and 2 works identified below;
- That Kompan Ltd carry out the Priority 1 works quoted at a cost of £17,126 + VAT, comprising adjustment of the combination gate single gate leaf (not replacement); That Kompan Ltd carry out the Priority 2 works quoted, comprising adjustment of the single gate and repainting of the Wicksteed cradle and flat seat swing frames only (not replacement), and excluding new surfacing under cradle and flat seat swings, at a cost of £12,350 + VAT;

Total cost £29,476 + VAT

- That this would be funded by using £23,024 of the MSF/Playground Equipment Earmarked Reserve; the shortfall to be met by using the CIL monies Earmarked Reserve balance of circa £5,850, and the unspent balance of Community Benefit Fund Earmarked Reserve of £2,334. This would leave a small unspent balance in the latter EMR that could be put towards other playground works with any remaining shortfall to be funded from General Reserves.

It was **AGREED** that a forward action for the R&OS Committee is to establish a medium term strategy for management of remaining works in the Playground Inspection Report and replacement items of play equipment approaching anticipated end of lifespan, in order to plan and budget for these.

The meeting closed at 8.37pm.

.....Chairman

.....Date