



**PULBOROUGH PARISH COUNCIL**  
Swan View, Lower Street  
Pulborough  
West Sussex RH20 2BF  
Telephone: 01798 873532  
Email: clerk@pulboroughparishcouncil.gov.uk

**MINUTES OF THE  
RECREATION AND OPEN SPACES COMMITTEE  
MEETING HELD ON THURSDAY, 27<sup>th</sup> FEBRUARY 2014  
AT THE SPORTS PAVILION**

**PRESENT:** Cllrs Wallace (Chairman), Henly, Lawson, Queded & Clarke.

**IN ATTENDANCE:** Lisa Underwood (Assistant Clerk) and 1 member of the public

*The meeting opened at 7.52pm*

**104. APOLOGIES FOR ABSENCE**

Apologies for absence were received and accepted from Cllr Walsh, Gill & Spillane.

**105. DECLARATIONS OF INTEREST**

All members declared a non pecuniary interest in agenda item 8, Nutbourne Common Recreation Ground as the Council is the Trustee of the ground.

**106. MINUTES**

The Committee **RESOLVED** to agree and approve the Minutes of the Meeting held on 30th January as a true and accurate record of the proceedings and the Chairman signed them.

**CLERK'S REPORT**

Item 96- Cousins Way Trim Trail (*from meeting on 30th January 2014*)

Cllrs. Walsh, Henly and E. Wallace went to St Mary's school to view their trim trail installed by Sovereign Play.

A meeting has been arranged to meet with Jamie on site on Tuesday 18th March at 11.00am, to go through, in detail, the layout of the equipment. This will be the time to identify any issues with the setting and siting of each piece of equipment especially any implications for residents, before we do some consultation.

Sample instructions were sent to the Committee on 12th February 2014. Jamie advised that these instructions would be printed onto steel and then attached to posts near or on the equipment. We will ask Jamie to advise us of the final quotation, following any changes from the site visit on 18th March, including the instructions.

Jamie also advised that the tyres are not fixed to the ground, but they are all bolted together and then bolted to posts which are built into the ground.

The timeline for this project is to discuss fully and provide recommendations at the R & OS meeting on 27th March, and then discuss costs involved at the next Full Council meeting on 17th April, ready for the S106 Panel Funding meeting in June.

The Assistant Clerk was instructed to put this item on the agenda for 27th March 2014.

Additional Item re Fire Inspection at the Pavilion

Following the fire inspection, our certificate states, under comments, "no DPKS spur at panel". Apparently this should be a switch spur to interrupt power to test it. This has not been brought up before in previous inspections or with the Fire Brigade inspection 18 months ago. Do the members want us to investigate it further?

Members would like to know when the next fire brigade inspection is, and instructed the Assistant Clerk to find out. If it's soon, or we may have to request one, we can see what they have to say on the matter.

**107. PUBLIC SPEAKING**

There were no members of the public who had given notice of their wish to speak on agenda items.

**108. WEED CONTROL**

Members received the quotation from Pat Weeks, of £636 for the weed/feed for the main recreation ground, and £335 for the treatment of brambles at Rivermead.

The Assistant Clerk advised that Alex Weeks, a student Horticulturist and Daughter of Pat Weeks, has recommended that the brambles at Rivermead should have the bulk of them trimmed and then 4 weeks later, when new growth has had chance to appear, they should be spot treated.

Members discussed the costs and instructed the Assistant Clerk to find out what the costs were the previous year. It was AGREED that if they the costs are the same or less than last year, to go ahead with the work, but if not obtain another quotation.

**Resolved: The work can be carried out if the costs are the same or less than last year.**

**109. MSF CHARGES FOR FOOTBALL IN BAD WEATHER**

Members discussed the possibility of reducing the MSF charges, currently £17.50 per session, for the football club, as they have not been able to play because of the wet weather. Members AGREED to reduce the charges to £10.00 per session, with immediate effect, until conditions improve. The Clerk was instructed to look at a suitable review date.

**Resolved: The Clerk will advise the football club of the revised charges, and look at a suitable review date.**

**110. PLAYGROUNDS**

Members discussed the quotation, of £982.50, received from ARD Playgrounds, and AGREED to proceed with all the works needed. The Clerk was instructed to contact ARD Playgrounds. The Assistant Clerk also advised of a problem with the roundabout, which has been reported to ARD Playgrounds.

**Resolved: The Clerk will instruct ARD Playgrounds to proceed with the works.**

**111. NUTBOURNE COMMON RECREATION GROUND (NCRG)**

Members were advised of Will Jones's email advising that legally we do not have to replace the fallen trees, but it was felt by the Committee that it would be best practice to replace them. Members noted that the replacements didn't have to be Silver Birch trees, but maybe Rowan or Larch trees. It was noted that all members suggestions would be considered.

The Assistant Clerk advised that heather seeds could still not be sourced, and a letter from Mr. Brickell, received by the Committee, also confirmed the difficulties of this. It was noted that there is heather growing on the NCRG, and it was suggested that the seed heads could be clipped, in the Autumn, and scattered.

Members discussed the need of another working party to go to site and help clear up. The Assistant Clerk was instructed to contact all Councillors to agree a date for meeting at the site.

The Assistant Clerk reported that Fred had placed the brushwood along the gaps at the bottom of the fences, avoiding the need to have replacement fences. It was also noted that the holly trees had been trimmed, and the cuttings had been left outside the fence, which also was an effective way of blocking the gaps.

It was noted that Beechdown have done a good job with the chipping, and the noise was not at all loud.

Members received the costs for the replacement of the Perspex for the notice board, and it was AGREED to order the thicker Perspex at £51.05. The Assistant Clerk was instructed to order the Perspex. If the Groundsman is to fit the Perspex, it was suggested that the notice board be cleaned up. Cllr. Lawson advised that she would meet Fred to provide warm water. The Assistant Clerk was instructed to liaise with Fred.

**Resolved: The Assistant Clerk will order the Perspex for the notice board, and upon fitting arrange for Cllr. Lawson to meet Fred.**

**112. MEMORIAL GARDEN**

Cllrs. Quedsted and Clarke advised that the S106 funding had been approved following the Panel Obligations meeting on 17th February 2014. Members discussed the agreed design of the sculpture, and it was noted that they were slightly disappointed with it, however it was agreed that the groundwork was the priority. The Clerk was instructed to put this matter on the Full Council agenda on 20th March 2014 to be reviewed. It was noted that the S106 funding did not include costs for the sculpture, and members discussed the possibility of applying for funding for it.

**113. SPORTS & SOCIAL CLUB (S&SC) FUN DAY**

The S&SC have requested to have a fun day on 24th August 2014 on the main recreation ground. Members AGREED to this on the proviso that nobody is to store anything in the Pavilion, before or after the event. The Clerk was instructed to advise the S&SC.

**Resolved: The Clerk will advise the S&SC they can proceed with the fun day on 24th August 2014, providing nobody stores anything in the Pavilion, before or after the event.**

**114. CORRESPONDENCE**

**Horsham District Council - Offer of Flower Meadow Seed**

Email from HDC offering flower meadow seed in commemoration of WW1. Copied to Committee. *Members agreed to accept the seeds and discuss, at a later date, where to sow them.*

**RSPB**

Invite to photography exhibition on Saturday 22nd March. *Cllr. Quedsted will attend and instructed the Assistant Clerk to RSVP on his behalf.*

**S&SC**

Confirmation requested for attendee(s) at Sports & Social Club Committee meetings held on Tuesday evenings in Parish Meeting Room on 18<sup>th</sup> February, 25<sup>th</sup> March, 29<sup>th</sup> April, 20<sup>th</sup> May, 24<sup>th</sup> June, 29<sup>th</sup> July, 19<sup>th</sup> August, 30<sup>th</sup> September, 28<sup>th</sup> October and 25<sup>th</sup> November 2014. *It was agreed at the meeting that Cllr Wallace will attend the meeting on 25th March with future attendees to be decide at future meetings.*

**115. MATTERS RAISED BY COUNCILLORS FOR INCLUSION ON NEXT AGENDA.**

- Pocket Park (Consider working party similar to NCRG- Cllr. Qusted)

**116. PAYMENTS RESOLVED:**

That the payment of the following payments be approved and cheques signed:

<b>PAYEE</b>	<b>AMOUNT/£</b>
A Tilbrook	6.50
R Qusted	13.97
F Bushby	51.43
L Ellis	10.00
Pulborough Social Centre	27.20
SSALC Ltd	48.00
Fire Risk UK	93.60
Pulborough Social Centre	19.11

**The meeting closed at 9.10pm**

.....**CHAIRMAN**

.....**DATE**