



PULBOROUGH PARISH COUNCIL

Working together for a better future

PULBOROUGH PARISH COUNCIL
Swan View, Lower Street
Pulborough
West Sussex RH20 2BF
Telephone: 01798 873532
Email: clerk@pulboroughparishcouncil.gov.uk

MINUTES OF PLANNING AND SERVICES COMMITTEE MEETING HELD ON THURSDAY 4TH MAY 2017 AT PULBOROUGH SPORTS AND SOCIAL CLUB

PRESENT: Cllrs C Esdaile, J Esdaile, Henly, Kay, Kipp and Lawson.

IN ATTENDANCE: Mrs L Underwood (Deputy Clerk) & 0 members of the public.

The meeting opened at 7.30pm

212. APPOINTMENT OF CHAIRMAN

It was noted that as both the Committee Chairman and Vice Chairmen were absent, it would be necessary to appoint a chairman for the meeting. Following nomination and voting, it was **RESOLVED** to appoint Cllr C Esdaile as Chairman for the meeting.

212. APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted from Cllrs Tilbrook, Wallace, Quested & Wilson.

213. DECLARATIONS OF INTEREST & CHANGES TO REGISTER OF INTERESTS

There were no changes to Register of Interests.

Cllr Lawson declared a personal but non pecuniary interest in agenda item 5, planning applications - DC/17/0946, Garden View, The Street, Nutbourne as this is a neighbouring property and Cllr. Kipp declared a personal but non pecuniary interest in agenda item 5, planning applications - DC/17/0928, Brookview, Rectory Lane as this is also a neighbouring property.

214. MINUTES

The Committee **RESOLVED** to agree and approve the Minutes of the Meetings held on 6th & 20th April 2017 and that the Chairman duly signed them.

Clerk's Report

Nothing to report from meeting held on 6th April 2017.

[Update from meeting on 02.02.17](#)

Item 160 - Traffic Calming – Broomers Hill Lane

Glasdon's have advised that the 'Please drive carefully' writing cannot be bigger than it is. They are following the traffic signs directive which states that the place

name has to be twice as big as any other writing and so there is no room to make it bigger.

215. ADJOURNMENT FOR PUBLIC SPEAKING

There were no public speakers.

216. PLANNING APPLICATIONS

The Committee, having considered the planning applications, **RESOLVED** that its representations be forwarded to HDC, attached to these Minutes as Appendix 1.

217. PLANNING APPLICATIONS DECISIONS

Members received details of HDC planning decisions and enforcements since the last meeting.

218. FUNDING FOR PAVEMENTS

Cllr. Kipp explained that Cllr. Pat Arculus had advised that funding was available for pavements that needed repairing, as many pavements in Pulborough do. The funding application process has now closed, but Cllr. Arculus will find out if a new round of funding will be available in the near future. The Deputy Clerk will diary this matter accordingly and report back when applicable.

219. PARKING RESTRICTIONS ON CORN STORE CAR PARK

Cllr. Kipp explained that the car park over the bridge near the Corn Store is owned by Highways, but is not an official car park; however commuters use it all day, which prevents shoppers using it for short periods of time. At the Full Council meeting on 20.04.17, Cllr. Pat Arculus advised that a TRO (traffic regulation order) can be applied for through the County Council's website to apply parking restrictions, whereby parking can only be for a certain period of time. Members noted that the car park was in Coldwaltham's Parish, but Cllr. Arculus has advised that Coldwaltham Parish Council are happy for a TRO to be applied for. The Deputy Clerk advised that Cllr. Arculus said she would put in a TRO. Members instructed the Deputy Clerk to ascertain what restrictions Cllr. Arculus intends to apply for and bring back to the Annual Meeting of the Council on 18th May 2017.

220. TRAFFIC - NEW PLACE RD

Cllr. J Esdaile advised that cars have been parking in New Place Rd all day, restricting traffic flow and it is believed to be employees from local businesses as there are not so many cars over the weekend. However, recently, the Neighbourhood Wardens (NHWs) have spoken to the local businesses and the situation doesn't seem so bad. The situation will be monitored and Members noted the NHW's help and appreciate their efforts in this matter.

221. RE-VISIT PLANNING APPLICATION DC/11/0952 - LAND NORTH OF HIGHFIELD, STANE ST, CODMORE HILL

As Cllr. Quested was absent from the meeting, this item will be deferred until the P&S meeting on 8th June 2017.

222. UPDATE ON WILLOWMEAD DEVELOPMENT

As Cllr. Tilbrook was absent from the meeting, this item will be deferred until the P&S meeting on 8th June 2017.

223. ADDITIONAL BINS IN PULBOROUGH

As Cllr. Tilbrook was absent from the meeting, this item will be deferred until the P&S meeting on 8th June 2017.

224. REVIEW IMPACT OF CAR PARK CHARGING SCHEME ON STREET CAR PARKING AND EMERGENCY ACCESS

Cllr. Henly advised that the new parking charges were having an impact with cars parking in Allfrey Wharf, however the NHW's have yet again spoken with people and this situation has appeared to have stopped. Members spoke at length about the parking issues now that the parking charges have been introduced and this was brought up at the recent HALC meeting. HALC will be asking HDC to provide a review in November and Cllr. Kipp will feedback to Council accordingly.

There are also parking problems with trader and staff parking in the lay-by near the dry cleaners, parking there all day (despite the parking restrictions), preventing shoppers using these parking places for quick stops in Lower St. Members noted these parking issues are an ongoing problem. Members instructed the Deputy Clerk to add this matter to the Full Council agenda in October 2017, so that the position can be reviewed before the HALC meeting in November.

225. CORRESPONDENCE**HDC**

- Letter regarding Housing Needs Assessment. Copied to Committee. (The Locality Guidance & AECOM Housing Needs Assessment can be forwarded by email, if required).
- Appeal notification for DC/16/1082 - Land at Coombelands Lane, Pulborough.
- Notification of further information received for planning application SDNP/17/00657/FUL - White Cottage, Toat Lane, Pulborough and any further comments should be made by 09.05.17. (A no objection comment was submitted by PPC on 03.03.17).
- Response from comments sent by PPC regarding discharge of conditions relating to DC/16/1798 - Lakers Building & Fencing. Copied to Committee.

Residents

- Email regarding the railway path lights. Copied to Committee.
- Email correspondence regarding Domino staff parking. Copied to Committee.

226. MATTERS RAISED BY COUNCILLORS FOR INCLUSION ON THE NEXT AGENDA

- None

227. ITEMS TO BE PUBLICISED ON SOCIAL MEDIA

- None

228. PAYMENTS

The following payments were approved and cheques were signed:-

Viking	3.10
Mr R Quested	69.40
Pulborough Social Centre	110.60
E Kipp	15.30
Leadbeater Locks	94.43

The meeting closed at 8.40pm

.....Chairman

.....Date

Appendix 1

**Recommendations of the Planning & Services Committee meeting held on
Thursday, 4th May 2017**

PLANNING APPLICATIONS

DC/17/0673 - Pennyroyal 68A Lower Street, Pulborough

Retrospective application for installation of a toilet and shower within the basement area (Listed building consent). **No objection.**

DC/17/0849 - Conifers, Tudor Close, Pulborough.

Change of use from highways land to residential and erection of acoustic fencing. **No objection.**

DC/17/0907/08 - Broomers Hill House, Broomers Hill Lane, Pulborough.

Retrospective application for amendments to previously approved conservatory under applications DC/15/0990 and DC/15/1817 (Householder & Listed Building Consent). **No objection.**

DC/17/0909/10 - Broomers Hill House, Broomers Hill Lane, Pulborough.

Retrospective amendments to previously approved applications DC/14/1860 and DC/16/1861 (Householder & Listed Building Consent). **No objection.**

Trees

DC/17/0946 - Garden View, The Street, Nutbourne, Pulborough.

Surgey to boundary hedge (Works in a Conservation Area). **No objection.**

DC/17/0950 - 41 Glebelands, Pulborough.

Fell x1 Cherry Plum Tree. **No objection.**

DC/17/0928 - Brookview, Rectory Lane, Pulborough.

Fell x1 Oak. **Objection to felling, but no objection to cutting back considerably.**