PULBOROUGH PARISH COUNCIL

Working together for a better future

To: All Members of the Finance and Policy Committee
Cllrs. Paul Clarke (Committee Chair), Jonathan Campbell (Committee Vice Chair), Sharon Curd (Chair of the Parish Council), Ruth Court, Elizabeth Hunt, Andrada Labuschagne, Lauren Bailey.

You are hereby summoned to attend the following meeting for the transaction of the business stated in the agenda below.

Finance and Policy Committee Meeting
to be held on Monday 16th March 2026, at 6:30pm
United Reformed Church, 82 Lower Street, Pulborough.

Members of the public and press are welcome to attend this meeting and may speak during the public adjournment at the discretion of the Chairman and in accordance with standing order 1 e g. Questions relating to any other items that are not on this agenda should be referred to the Chair of the Council or Clerk as appropriate and outside this meeting.

The law allows the public proceedings of council meetings to be recorded, which includes filming as well as audio-recording. Photography is also permitted. By attending this meeting, you are consenting to be filmed. As a matter of courtesy, please advise the Clerk if you intend to record any part of the proceedings.

Oliver Last
Clerk to the Council
10 March 2026

AGENDA

1. **Apologies for Absence**
   To receive apologies for absence.

2. **Declarations of Interest and Changes to Register of Interests**
   To receive members declarations of interest on any agenda items as defined under the Localism Act 2011.

3. **Minutes**
   To approve the minutes of the meeting held on 12th January 2026

4. **Public Speaking**
   Members of the public are reminded that only questions and statements relating to items on this agenda will be allowed. Public participation shall not exceed 15 minutes and a member of the public shall not speak for more than three minutes. During discussions of sensitive or confidential matters, the public will still be excluded.

5. Grass Cutting
To receive a recommendation from the Clerk regarding outsourcing the grass cutting and proceed to tender in order to identify the most suitable provider.

6. IT and Website
To receive quotes and discuss the supply of our IT and website.

7. Sports and Social Club
To receive an update on the additional spend related to the emergency EML works following the recent compliance assessment.

8. EMR
To discuss the projects for 2026 / 27 and agree the allocated EMR.

9. HDC Community Asset Transfer
To review and discuss the Asset Transfer

10. Transfer of land
To receive an update from the Clerk about a land transfer and the CLT in Pulborough.

11. Change of office
To receive an update about the change of office location.

12. YTD Budget
To review the YTD budget position including Income and Expenditure reports

13. Payments
To approve payments for signing. (Details to be circulated to members at the meeting).