



PULBOROUGH PARISH COUNCIL
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**MINUTES OF THE
RECREATION AND OPEN SPACES COMMITTEE
HELD IN THE ROTHER HALL AT THE VILLAGE HALL
ON WEDNESDAY, 16TH MARCH 2022**

PRESENT: Cllrs Henly (Chairman), Court, Ellis-Brown, Hunt, Lawson and Riddle.

IN ATTENDANCE: Mrs L Underwood (Deputy Clerk)

The meeting opened at 7.30pm

87. APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted from Cllrs. Clarke & Hare.

88. DECLARATIONS OF INTEREST & CHANGES TO REGISTER OF INTERESTS

There were no declaration of interest.

There were no changes to Register of Interests.

89. MINUTES

The Committee **RESOLVED** to agree and approve the Minutes of the Meeting held on 10th February 2022 as a true and accurate record of the proceedings and the Chairman signed them.

Clerks Report

From the meeting held on 10.02.22

MIN No 82 – 82.1 – Rivermead Nature Reserve (RNR)

Pulborough Medical Group have given the PC 2 x sample bottles in the last couple of days, so this item will be on the April R&OS agenda to decide the next course of action.

The Deputy Clerk received confirmation of the house number at Little Dippers from Cllrs. Riddle & Hunt and has now written to the resident regarding their fence. To date, no response has been received.

Additional Updates

Cellar Roof

The Sports & Social club cellar roof has been leaking again, the roofing contractor advised that there are some cracks in the roof, which are caused by seasonal movement. The roofing contractor has sealed the area again and whilst the sealant is still under guarantee, there may be a charge for the labour, but no invoice has been received at present.

Fallen Tree at NCRG

A silver birch at NCRG fell down during Storm Eunice. The Groundsman has cut the fallen part in pieces and left them around the perimeter of NCRG. In order to use this timber as chippings for muddy pathways at NCRG, Pocket Park & Rivermead, a chipper needs to be hired. The Clerk, under her delegated authority, has authorised the cost of £37.50/day for 3 days.

However, in addition, as the Groundsman does not have a tow bar to be able to transport the chipper (also needed to transport the trailer for general use), Officers are looking into the cost of a tow bar. Any further costs authorised by the Clerk will be ratified at the next available meeting.

Pulborough Stoolball Club

As in previous years, the Stoolball Club have asked if they can bring cars onto the main recreation ground for their tournaments to be held on 26.06.22 & 17.07.22. The Deputy Clerk has checked with all relevant sports clubs and there are no event clashes. The Groundsman has advised that this will be ok, providing the ground is suitable. The Stoolball Club will check with the Groundsman a few days before each event.

90. PUBLIC SPEAKING

There were no public speakers.

91. RECREATION CLUB REPORTS

Members noted the termly report from SCYP.

There was nothing to report from the Bowling Club and the Cricket Club advised that it is still in its winter period but they are starting to prepare for the 2022 season by making sure all maintenance machinery has been serviced and the cricket square is up to standard.

Potential players and current members are being contacted to establish their availability.

The first competitive match will be on Saturday 30th April. versus Broadbridge Heath and played at the Recreation Ground (weather permitting).

92. SPORTS & SOCIAL CLUB (S&SC)

92.1 Members received a report of the issues raised at the site meeting on 14.02.22. Members discussed each item on the report and **RESOLVED** to **APPROVE** the following works to be carried out:

- The Groundsman will be asked to sand down and paint the wooden cladding, making sure he can work safely on the sloped surface, scaffolding may be required. If the wood is not in a good condition to paint, the Deputy Clerk will report back. Members authorised a total of up to £1000.00 for painting and any scaffolding required.

- The side entrance door will be fitted with a metal kick plate at the bottom and repainted. In order to improve security, extra dead bolts will be fitted above and below the existing door lock at a cost of £427.00 (no vat).
- Investigate the intermittent flickering light, facing the car park, at a cost of £25.00 (no vat).
- Supply & fit a new cistern to replace the broken one in the ladies toilet at a cost of £60.00 + vat & £60.00 fitting (no vat).
- To investigate and grease sticking taps at a cost of £50.00 (no vat).
- To supply & fit 2 x extractor fans in the gents toilet at a cost of £130.00 (no vat).
- Supply & fit basin waste clips at a cost of £10.00 (no vat).

With regard to the requested baby changing unit, Members **AGREED** that if the S&SC wish to install any, they can supply and fit them themselves.

With regard to the extractor fan in the ladies toilet being noisy, the contractor quoting for the works advised that this just needs cleaning as it is very dirty, so the Bar Manager has been advised of this.

The S&SC advised that the hand drier in the ladies toilet does not switch off automatically, it needs switching off at the wall. As this item is classed as an internal repair, the S&SC have been advised that they should get the manufacturer to come and look at this and possibly book in regular services for the future.

92.2 Members **RESOLVED** to **AGREE** that future quarterly inspections will be carried out at the S&SC as part of the Parish Council's Landlord responsibility. Cllr. Hunt volunteered to accompany Officers on these inspections.

93. PAVILION REPAIR COSTS

Members **RESOLVED** to **RATIFY** the total cost of £845.00 for the changing room ceiling repair and Referee's leaking shower.

94. SUSSEX CLUBS FOR YOUNG PEOPLE (SCYP) – PURPLE BUS PARKING

Members considered a request from SCYP to be able to park the purple bus in the Pavilion car park when the bus is not in use. Members **RESOLVED** to **AGREE** that SCYP can park the purple bus in the car park, at their own risk, keeping it in the top corner underneath the light.

95. THE GLOVER LANDSCAPE REVIEW: GOVERNMENT RESPONSE AND CONSULTATION.

After some discussion, Members **AGREED** that no comments would be submitted from the Parish Council.

96. QUEEN'S GREEN CANOPY

96.1 Members received a letter from the Cabinet Member for Leisure and Culture at HDC regarding planting a free specimen tree to mark the Queen's Platinum Jubilee. After some discussion, Members **RESOLVED** to **AGREE** that the offer of a free tree be accepted and planted in Nutbourne Common Recreation Ground, to replace the recently fallen Silver Birch tree. The Deputy Clerk will contact the Arboricultural Officer to discuss options for the tree. Cllr. Lawson will meet him if a site meeting is necessary.

- 96.2** Members received a report from Cllr. Esdaile regarding a recent meeting with local Tree Wardens and possible locations of free trees. Members discussed the suggested locations and **AGREED** to keep the list on file for when a decision needs to be made on the location of a new tree.

97. CORRESPONDENCE

The following items were noted, as per the list previously circulated: -

SWLT

Response from the Landowner Advisor regarding Rivermead. Copied to Committee.

Glover Landscape Review

Email re a workshop from the SDNPA re the above. Already sent to Cllrs.

Publications

Wey & Arun News- Feb 22.

98. PAYMENTS RESOLVED

Members approved the following payments and were signed by one authorised signatory, the other signatory will sign them outside the meeting in the Parish Office.

Pulborough Social Cte	£200.73
Mr F Bushby	£28.35
JNR Computers	£2,182.08
Phoenix Cleaners	£672.00
Saunders Specialised Services Ltd	£236.40
Fire Risk UK	£16.08
Viking	£167.15
Business Stream	£66.73
Burgess & Randall Ltd	£29.44
Kent County Council	£126.21
Trade Paints UK	£100.98
Laker Builders Merchant	£10.32
National Westminster	£27.65
National Westminster	£3.85
Daisy Communications	£24.59

The meeting closed at 8.31pm

.....**CHAIRMAN**

.....**DATE**