



# PULBOROUGH PARISH COUNCIL

*Working together for a better future*

**ATTENTION: THE PUBLIC HAVE A RIGHT TO ATTEND THIS MEETING AND THEREFORE A PUBLIC SPEAKING ITEM HAS BEEN INCLUDED ON THE AGENDA. ANY RESIDENT WISHING TO SPEAK ON ANY ITEM SET OUT ON THIS AGENDA MUST INFORM THE PARISH CLERK NO LATER THAN 12 NOON THE DAY PRIOR TO THE MEETING.**

You are hereby SUMMONED to a Meeting of the Recreation & Open Spaces Committee to be held in the Committee Room at Pulborough Sports Pavilion on **10th October 2019** at approximately **7.45pm** (following a meeting of the Advisory Committee on Recreation & Open Spaces)

**Heather Knight  
Clerk**

Swan View, Lower Street, Pulborough, RH20 2BF

Tel: 01798 873532 [clerk@pulboroughparishcouncil.gov.uk](mailto:clerk@pulboroughparishcouncil.gov.uk)

**Dated: 3<sup>rd</sup> October 2019**

## **AGENDA**

- 1. APOLOGIES FOR ABSENCE**  
To receive and approve the apologies for absence.
- 2. DECLARATIONS OF INTEREST & CHANGES TO REGISTER OF INTERESTS**  
To receive Councillors' declarations of interest on any of the agenda items and to note any changes to Councillors' Register of Interests.
- 3. MINUTES**  
To confirm and sign the Minutes of the Meeting held on 12<sup>th</sup> September 2019, (attached, unless circulated previously) and to receive the Clerk's report.
- 4. PUBLIC SPEAKING**  
In accordance with Standing Order 1f, the Chairman will invite those residents who have given formal notice, to speak once only in respect of business itemised on the agenda and shall not speak for more than **5 minutes** or **10 minutes** if he/she is speaking on behalf of others such as a residents group.
- 5. REQUEST TO UPDATE THE FOOTPATH CHARTER**  
To discuss a non-R&OS Committee Councillor request to update the Footpath Charter to include requirements of S164 of the Highways Act 1980 (Power to require removal of barbed wire)  
. Correspondence copied to Committee.
- 6. RESIDENT REQUEST FOR PARISH COUNCIL TO SUBMIT AN APPLICATION TO REGISTER BW2328 AS A FOOTPATH PRIOR TO THE 2026 DEADLINE**  
To receive and discuss the above resident request. Copied to Committee.

- 7. RESIDENT REQUEST FOR PARISH COUNCIL SUPPORT FOR FIT FOR GOOD FUNDING INITIATIVE**  
To receive and discuss the above resident request. Copied to Committee.
- 8. TREE INSPECTION SURVEY – QUOTATION OF TREE WORKS**  
To receive and discuss quotations for tree works as discussed at the R&OS meeting on 12.09.19, min no. 26. Copied to Committee - please note only 1 quotation available at time of agenda being issued.
- 9. TRACTOR SHED**  
To discuss alternative options to resolve the condensation issue in the tractor shed. *Previously discussed at the R&OS meeting on 11.07.19, min no. 18.* Copied to Committee.
- 10. NUTBOURNE COMMON RECREATION GROUND (NCRG)**  
To receive and if acceptable agree recommendations of SDNPA for NCRG. Copied to Committee.
- 11. CAMPAIGN TO PROTECT RURAL ENGLAND (CPRE)**  
To decide if the Parish Council's annual CPRE membership should be renewed at a cost of £36.00.
- 12. FIRE ALARM & EMERGENCY LIGHTING MAINTENANCE VISIT AT THE SPORTS PAVILION**  
To note that should additional quotations be sought from other companies, an additional maintenance visit will need to be carried out. Then to decide if the original quotation of £729.63 + vat should be accepted. *Previously discussed at the R&OS meeting on 12.09.19, min no. 27.*
- 13. BOILER AND WATER HEATER SERVICE**  
To receive and discuss quotations for a yearly boiler and water heater service. Copied to Committee.
- 14. ALLOTMENT SKIP**  
To ratify payment of £330.00 + vat for a 12 yard skip in accordance with the allotment agreement, point 5k.
- 15. ITEMS FOR NEXT R&OS AGENDA**  
To note any items requested for the next R&OS agenda, to be followed up as a written proposal with recommendations for decision, with 7 clear days' notice in advance of agenda being issued.
- 16. CORRESPONDENCE**  
To note items of correspondence and to give guidance to the Clerk, where necessary, in responding. Copied to Committee.
- 17. PAYMENTS.**  
To approve the payments for signing and transferring.