



# PULBOROUGH PARISH COUNCIL

*Working together for a better future*

**ATTENTION: THE PUBLIC HAVE A RIGHT TO ATTEND THIS MEETING AND THEREFORE A PUBLIC SPEAKING ITEM HAS BEEN INCLUDED ON THE AGENDA. ANY RESIDENT WISHING TO SPEAK ON ANY ITEM SET OUT ON THIS AGENDA MUST INFORM THE PARISH CLERK NO LATER THAN 12 NOON THE DAY PRIOR TO THE MEETING.**

You are hereby **SUMMONED** to a Meeting of the Recreation & Open Spaces Committee to be held in the Committee Room at Pulborough Sports Pavilion on **Thursday 12<sup>th</sup> October 2023 at 7.30pm.**

**Beverly Nobbs  
Deputy Clerk**

Swan View, Lower Street, Pulborough, RH20 2BF

Tel: 01798 873532 [deputy@pulboroughparishcouncil.gov.uk](mailto:deputy@pulboroughparishcouncil.gov.uk)

**Dated 5<sup>th</sup> October 2023**

## **AGENDA**

- 1. APOLOGIES FOR ABSENCE**  
To receive and approve the apologies for absence.
- 2. DECLARATIONS OF INTEREST & CHANGES TO REGISTER OF INTERESTS**  
To receive Councillors' declarations of interest on any of the agenda items and to note any changes to Councillors' Register of Interests.
- 3. MINUTES**  
To approve the Minutes of the Meeting held on 14<sup>th</sup> September 2023.
- 4. PUBLIC SPEAKING**  
In accordance with Standing Order 1f, the Chairman will invite those residents who have given formal notice, to speak once only in respect of business itemised on the agenda and shall not speak for more than **5 minutes** or **10 minutes** if he/she is speaking on behalf of others such as a residents group.
- 5. RECREATION CLUB REPORTS**  
To receive any recreation club reports and discuss any items notified to the Parish Office ahead of the meeting.
- 6. PLAYGROUND SAFETY INSPECTIONS**  
To note a report from the Deputy Clerk regarding the playground operational inspection. See Appendix A
- 7. ALLOTMENTS WORKING GROUP**  
To receive a report from the Cllr Marcusson and Deputy Clerk following the 'Shed Audit' completed on 4<sup>th</sup> October 2023.

- 8. BANDSTAND AT RECREATION FIELD**  
To approve the recommendation from Kompan for the removal of the current bandstand in the recreation field due to it being badly damaged & a safety issue.
- 9. BOWLS CLUB LEASE**  
To approve the updated and revised Draft Bowls Club Lease – attached as a separate copy due to this being a draft legal document.
- 10. NUTBOURNE COMMON – MEMBER’S VOLUNTEERING**  
To arrange a group of members (no minimum or maximum numbers) from this committee to undertake a site visit to report on the work needed at Nutbourne Common for the next Rec & Open Spaces Meeting.
- 11. ANNUAL INSPECTION AND SERVICE OF BOILER AND WATER HEATERS – QUOTATION**  
To consider a quotation submitted for an annual inspection and service of boiler and water heaters – See Appendix B
- 12. PAYMENTS**  
To approve payments for signing and transferring. *(Details of payments will be provided at the meeting)*