



# PULBOROUGH PARISH COUNCIL

*Working together for a better future*

**ATTENTION: THE PUBLIC HAVE A RIGHT TO ATTEND THIS MEETING AND THEREFORE A PUBLIC SPEAKING ITEM HAS BEEN INCLUDED ON THE AGENDA. ANY RESIDENT WISHING TO SPEAK ON ANY ITEM SET OUT ON THIS AGENDA MUST INFORM THE PARISH CLERK NO LATER THAN 12 NOON THE DAY PRIOR TO THE MEETING.**

You are hereby SUMMONED to a Meeting of the Recreation & Open Spaces Committee to be held in the Committee Room at Pulborough Sports Pavilion on **Thursday 14<sup>th</sup> September 2023 at 7.30pm.**

**Beverly Nobbs  
Deputy Clerk**

Swan View, Lower Street, Pulborough, RH20 2BF

Tel: 01798 873532 [deputy@pulboroughparishcouncil.gov.uk](mailto:deputy@pulboroughparishcouncil.gov.uk)

**Dated 31st August 2023**

## **AGENDA**

- 1. APOLOGIES FOR ABSENCE**  
To receive and approve the apologies for absence.
- 2. DECLARATIONS OF INTEREST & CHANGES TO REGISTER OF INTERESTS**  
To receive Councillors' declarations of interest on any of the agenda items and to note any changes to Councillors' Register of Interests.
- 3. MINUTES**  
To approve the Minutes of the Meeting held on 13<sup>th</sup> July 2023.
- 4. PUBLIC SPEAKING**  
In accordance with Standing Order 1f, the Chairman will invite those residents who have given formal notice, to speak once only in respect of business itemised on the agenda and shall not speak for more than **5 minutes** or **10 minutes** if he/she is speaking on behalf of others such as a residents group.
- 5. RECREATION CLUB REPORTS**  
To receive any recreation club reports and discuss any items notified to the Parish Office ahead of the meeting.
- 6. PLAYGROUND SAFETY INSPECTIONS**  
To note expenditure on Playground Safety Equipment Inspections for the coming year – commencing with an operational inspection September 2023 (urgently due) followed by an Annual Inspection in December 2023 (delayed by lead time) followed by two operational inspections March and June 2024, urgent repair to Zip Wire loose and missing screws on both 'A' Frames and operational inspection. This covers both the Clerk and the Council for any liability.
- 7. ALLOTMENTS WORKING GROUP**  
To receive an update from the allotment working group from their first meeting held on 17<sup>th</sup> July 2023 – Cllrs Hunt, Cllr Court and Cllr Marcuson to report.

- 8. PULBOROUGH RECREATION GROUND – PROTECTIVE MEASURES**  
To report on progress with pre planning application advice, Cllr Ellis-Brown to report.
- 9. REQUEST FOR COMEMORATIVE TREE PLANTING**  
To receive an update regarding the commemorative tree for the late Queen Elizabeth II – Cllr Esdaile & Cllr Hunt to report after the meeting with Pulborough Meadows WI on 14<sup>th</sup> August 2023.
- 10. TREES – ALLOTMENTS**  
To note, following concerns from allotment holders confirming that the trees act as a wind barrier which protects plots from extreme weather it has been agreed with the Chair of Recreation & Open Spaces Committee and The Chair of the Council to go ahead with the crown reduction and removal of dead wood from Lawson Cypress trees over hanging the sheds, quotes have been obtained and work has been arranged for 2<sup>nd</sup> October 2023.
- 11. FIREWORKS**  
To consider a request from St. Mary’s PTA for the use of Cousins Way Field for their fourth fireworks event on the evening of Saturday, 10th November 2023.
- 12. DOG FOULING**  
To note that 5 new signs have been obtained at a cost of £93.00 and are now erected around the recreation field.
- 13. LOCAL RECREATION GROUP LIAISON**  
To nominate members on this committee to liaise with outdoor recreation groups.
- 14. PAYMENTS**  
To approve payments for signing and transferring.  
  
Details of payments will be provided at the meeting